



**North Eastman Health Association Inc.
Job Description**

Primary Health Care Social Worker

Position Summary

The Social Worker provides social work therapy services to families and individuals. The Social Worker is a member of the primary health care team. The program priorities include but may not be limited to; family counseling, marital counseling, family conflict and mediation.

Reports To: Mental Health Manager

Union: MGGEU - Prof/Tech

Supervisory: The following classification reports to the incumbent:

- None

Location: Beausejour/Pine Falls

QUALIFICATIONS:

Education and Experience

- Bachelor of Social Work required
- Minimum of 3 years experience in community setting
- Eligible for membership with MIRS
- Preference will be given to candidates having knowledge of Aboriginal language, custom's, traditions, and values(Only applies to Pine Falls)

Knowledge, Skills and Abilities

- Ability to foster and maintain positive working relationships both individually and within a team setting
- Ability to work independently
- Good understanding of Primary Health Care, Community Development, Health Promotion and the determinants of health
- Ability to use personal judgement applicable to consult and referral process
- Demonstrates effective communication skills
- Demonstrated knowledge of community resources
- Must possess a valid Manitoba drivers license and have access to personal vehicle

POSITION DUTIES & RESPONSIBILITIES

Assessment

- Accepts referrals from all members of Primary Health Care Team as well as self – referrals
- Performs an assessment on all new referrals

Planning

- Using assessment data develops a plan of care for client
- Sets priorities in planning care to meet the needs of client
- Involves other members of Primary Health Care Team in plan of care as needed
- Plans and organizes workload according to identified priorities

Implementation

- Implements the client's plan of care. This may include but is not limited to;
 - Offers family, marriage and individual therapy services according to determined need.
 - Assists client to examine thoughts, feelings and behavior patterns within a given relationship
 - Provides relational therapy on such issues as communication, parenting, dealing with separation and divorce, step families, anger management, grief and loss, addictions, domestic abuse, sexual abuse and chronic disease
 - Provides social work consultation to other disciplines via: request from individual workers, ad hoc case conferences, by request "panels" eg. Home care
 - Refers to other members of the Primary Health Care Team as required

Evaluation

- Evaluates clients plan of care on an ongoing bases

Documentation

- Documents pertinent information on the client health record in accordance with established charting policies and procedures
- Records and tracks statistical information as required for program planning and evaluation purposes

Professional

- Attends and participates in multi-disciplinary meetings as required
- Acts as case manager in multi-disciplinary situations when appropriate

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- Participates in educational and preventative programs within the community
 - Participates in Regional Quality Improvement initiatives and in the Accreditation process as required
 - Maintains and updates professional skills, certification and knowledge based through continuing education programs, literature & journal reviews

Original Dated: _____
Date

Approved by: _____ Date Revised _____
Director/Manager/ Supervisor

Approved by: _____ Date Revised _____
Vice President/ CEO

Reviewed by: _____ Date Revised _____
Director, Human Resources

NOTE: Original Signed and Dated June 18, 2007