



**North Eastman Health Association Inc.  
Job Description**

***Clinical Community Dietitian***

**Position Summary**

The Clinical Community Dietitian, as a member of the Primary Health Care Team, provides nutritional care services to clients in the community, acute care and /or long term care facilities. Primary responsibilities include assessment, planning and implementation of nutritional care for clients, education and support. Clinical Community Dietitians actively promote healthy lifestyles in collaboration with the Wellness Facilitators, district health promotion teams, Primary Health Care Nurses and Wellness Coalitions. Clients may be seen as individuals, families or groups. The Clinical Community Dietitian is a resource for other health professionals working within the community or within a facility. This position functions in a manner consistent with, and supports the Mission, Vision & Values of the North Eastman Health Association.

**Reports To:** Director, Mental Health, Wellness & Chronic Disease

**Location:** Various sites throughout the region

**Supervises:** Not applicable.

**Union:** MGEU – Technical Professional

**QUALIFICATIONS:**

**Education and Experience**

- Bachelor of Human Ecology or equivalent with an internship in dietetics
- Eligible for registration with College of Registered Dietitians of Manitoba
- Minimum two years current related experience preferred

**Knowledge, Skills and Abilities**

- Good understanding of community development, health promotion and community capacity building
- Demonstrated ability to counsel and teach clients with chronic disease (especially diabetes)
- Ability to develop nutrition care plans in relation to client/ family priorities
- Ability to work as a member of a Primary Health Care team
- Community facilitation skills are required
- Demonstrated effective oral and written communication skills
- Ability to plan, organize and prioritize work
- Good physical and mental health to perform the duties of the position
- Knowledge of the North Eastman region is an asset
- Must possess a class 5 license and be willing to travel

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**POSITION DUTIES AND RESPONSIBILITIES:**

**Assessment of Clients**

- receives referrals for outpatient counseling from physicians, nurse practitioners, other health care professionals and self
- arranges to see client as an outpatient in the primary health care centre via office visit or telehealth, or an inpatient in acute care, or in the client's home based upon need.
- assess client ability to learn and attitude to new information
- assess client education need in accordance with program standards
- assessments could include the determinants of health as required

**Education**

- develop a nutritional plan based on nutritional assessment
- nutritional plan is client centered and meets the client's needs taking into account the broad determinants of health
- educates client regarding nutritional plan in accordance with the College of Dietitians and CDPM team policy and procedure manual
- advocates for client as required
- completes risk factor assessments and delivers prevention education as per Manitoba Health recommendations

**Administration of the Program**

- referrals are contacted
- assessments, classes, reassessments are scheduled
- completes complication assessments as required by Manitoba Health
- ensures appropriate documentation of services provided to clients including follow-up
- statistics are recorded and submitted prior to the 10<sup>th</sup> of each month
- participates in CDPM team meetings, site PHC site team meetings and other committees as required

**Facility Based Responsibilities**

- completes nutritional assessments for residents / patients according to long term care / acute care standards of practice
- communicates with physician and the acute care team regarding nutritional care plan
- provides nutritional education to acute care and food services staff as required referencing the *Food and Nutrition Services Resource Manual*
- works in collaboration with the Food Service department regarding ongoing education sessions as required
- attends resident care conferences / and or discharge planning as required
- provides patient/resident/family education and discharge teaching / information as required
- documents nutritional assessment and progress on the health record in accordance with established standards
- participates in Continuous Improvement / Risk Management programs as they relate to food service

**Resource to Community and Professionals**

- provide and / or assists in the provision of nutritional information, resources, education as requested by health care workers or the community at large.
- works with Wellness Facilitators and district health promotion working committees to provide healthy lifestyle (nutrition) / prevention presentations to the community as requested / required.

**Client Support**

- responds to request for information and support
- ensures appropriate client progress is monitored by other program referral and / or follow-up

**Professional Development**

- participates in program review and evaluation as required
- participates in accreditation and quality improvement program
- participates in regional committees as requested
- continues to keep knowledge current by attending conferences or reading journal articles etc.
- meeting education requirements as per College of Registered Dietitians of Manitoba

**Workplace Safety and Health**

- Provides a safe environment by ensuring the adherence to Workplace Safety and Health regulations and Policies and Infection Control Guidelines. Obeys all safety and health rules and follows recommended Safe Work Procedures. Informs supervisor of any unsafe acts, work conditions, incidents, near misses, injuries or illnesses immediately.
- Demonstrates a working knowledge of Workplace Hazardous Materials Information Systems (WHMIS) and adheres to procedures for handling and storing controlled substances as described in the Material Safety Data Sheets (MSDS). Uses personal protective equipment as required.
- Demonstrates understanding of role and responsibilities in fire prevention and disaster preparedness and participates in safety and health training programs including the health facility's Fire, Disaster and Evacuation Plan.

**Patient Safety**

- Participates in and demonstrates an understanding of patient safety principles and practices into all day to day activities. Follows all safe work practices and procedures and immediately communicates any activity or action which may constitute a risk to patient safety.
- Other duties as assigned.

Revised: \_\_\_\_\_  
Date

Approved by: \_\_\_\_\_ Date \_\_\_\_\_  
Manager/ Supervisor

Approved by: \_\_\_\_\_ Date \_\_\_\_\_  
Vice President/ CEO

Reviewed by: \_\_\_\_\_ Date \_\_\_\_\_  
Director, Human Resources