



North Eastman Health Association Inc. Job Description

Home Visitor – Families First

Position Summary

The Home Visitor is a member of a multi-disciplinary team providing services to promote the healthy growth and development of children by supporting families in their homes during pregnancy and until the children are five years old. The Home Visitor is responsible for frequent primarily home-based visits to families that have been identified by a Public Health Nurse. The Home Visitor will ensure services are offered in accordance with the established guidelines of the provincial FamiliesFirst Program and the North Eastman Association's Mission, Vision and Values.

Reports To: Families First Coordinator and the Public Health Manager

Union : MGEU - Community Support

Qualifications:

Education and Experience

- Grade 12, GED or other acceptable training.
- Experience working successfully with young children {0-5} and their families.
- Basic knowledge of early childhood growth and development.
- Ability to work with families who live in "at risk" situations.
- A valid driver's license and vehicle are required.
- An understanding of aboriginal customs, traditions and values is an asset.

Knowledge, Skills and Abilities

- Strong interpersonal and communication skills.
- Ability to identify and link with community resources.
- Ability to take direction and work as part of a team.
- Ability to use effective strategies to support the growth and development of strong families and healthy children.
- Ability to flex schedules to meet the needs of families.
- Ability to plan, organize and manage time effectively.
- Capacity to problem solve and view different perspectives.
- Maintain confidentiality concerning families at all times.

Position Duties and Responsibilities:

- Activities will encourage positive parenting, enhanced parent-child interactions, improved child health and development and appropriate use of community resources.

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- Receive referrals of FamiliesFirst families from the Public Health Nurse.
 - Meets with the Public Health Nurse and/ or the FamiliesFirst Coordinator to discuss results of the in-depth Family Assessment, the family’s strengths and concerns, and the public health nursing needs of the family.
 - Receives a copy of the Family Assessment Summary from the Public Health Nurse and initiates a FamiliesFirst record for the family.
 - Meets with the Public Health Nurse and the family to share/ explore the role of the Home Visitor and discuss the FamiliesFirst parent agreement.
 - Arranges for initial home visit with the family and arranges for follow-up visits on a weekly basis.
 - Meets with the FamiliesFirst Coordinator regularly to review family plans, interventions and progress.
 - Meets with the Public Health Nurse on a monthly basis to review families’ goals, progress and achievements.
 - Provides home visiting support to the family in keeping with the mission and goals of FamiliesFirst.
 - Consults with other team members regarding complex family situations.
 - Facilitates groups of parents as required.
 - Promote the program in the community and collaborate with local agencies and services as needed.
 - Complete required documentation.
 - Work in accordance with regional program guidelines, administrative policies and FamiliesFirst process and protocols.
 - Attend educational sessions as required.
 - Other duties as assigned.

Revised: _____
Date

Approved by: _____
Manager/ Supervisor Date

Approved by: _____
Vice President/ CEO Date

Reviewed by: _____
Director, Human Resources Date

NOTE: Original Signed and Dated July 19, 2006