



**North Eastman Health Association Inc.  
Job Description**

**URIS Nurse  
(Unified Referral and Intake System)**

**Position Summary:**

Works with school divisions, children, families, and other health care providers to develop an individual plan of care for children requiring assistance with Group B health care procedures as per the URIS policy.

**Reports To:** Public Health Manager

**Location:** Regional

**Union:** MNU

**Qualifications:**

- Baccalaureate degree in nursing preferred.
- Current, active registration with the College of Registered Nurses of Manitoba (CRNM) and a member in good standing.
- Current CPR certification.
- Must possess a valid drivers license.
- Subject to a criminal records and child abuse registry check.

**Education & Experience**

- Experience delivering services in a community setting.
- Demonstrates an understanding of URIS policy.

**Knowledge, Skills & Abilities**

- Demonstrates ability to work effectively as part of a multi-disciplinary team.
- Demonstrates ability to be flexible, self-motivated and work independently.
- Excellent oral and written communication skills.
- Excellent problem-solving and organizational skills.
- Ability to work with computer software applications {Microsoft Word, Excel and Access} an asset.

**Position Duties and Responsibilities:**

- Assess the health needs of child upon receipt of the application.
- Develop an individual health care plan/ emergency response for the child in consultation with the child, the family and other health providers as required.

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- Provide training to school personnel and others who provide support to the child specific to group B health procedures.
  - Provide ongoing monitoring of the effectiveness of the care plan.
  - Maintain accurate records and statistical information as per URIS guideline

Revised: \_\_\_\_\_  
Date

Approved by \_\_\_\_\_ Date  
Supervisor/ Manager

Approved by: \_\_\_\_\_ Date  
Vice President/ CEO

Reviewed by: \_\_\_\_\_ Date  
Director, Human Resources

**NOTE: Original Signed and Dated January 4, 2006**