



**North Eastman Health Association Inc.
Job Description**

Public Health Nurse

POSITION SUMMARY:

Works with individuals, families, groups and communities to educate, prevent illness, promote health, protect health and provide services in the context of the Regional Health Authority's goals and objectives.

REPORTS TO: **DIRECTOR, PUBLIC HEALTH SERVICES**

LOCATION:

QUALIFICATIONS:

Education and Experience

- B.N. with active CRNM registration.
- Minimum of two (2) years experience in Public Health Nursing or related field with emphasis on health protection, illness prevention, health promotion and community development.
- Completion of the Public Health Agency of Canada's Skills Enhancement for Public Health Program preferred.

Knowledge, Skills, and Abilities

- Demonstrated proficiency in Microsoft Office.
- Excellent communication and interpersonal skills.
- Ability to work independently and within an interdisciplinary team.
- Understanding of PHIA and ability to maintain confidentiality.
- Valid Manitoba Class 5 driver's license and access to a vehicle.
- Knowledge of research and statistical methods preferred.
- Demonstrated application of harm reduction principles in nursing practice preferred.
- Knowledge of Aboriginal culture an asset.

MAJOR RESPONSIBILITIES:

1. Assesses and evaluates the needs of the community.
2. Assesses and evaluates the needs of the individual and the family.
3. Participates in co-ordinated, multidisciplinary case management approach.

4. Implements public health programs identified by Manitoba Health as core health services.
5. Participates in regional Public Health program planning as required.
6. Performs administrative functions which support public health programs.
7. Promotes professional development of self and colleagues.

MAJOR ACTIVITIES:

1. **Assesses and evaluates the needs of the community.**
 - Participates in the community needs assessment as required.
 - Participates in district health planning as required.
 - Implement public health programs in the context of district health planning and utilizing the nursing process.
 - Evaluates the effectiveness of programs and program delivery.
 - Collaborates with communities to identify and respond to needs.
 - Demonstrates knowledge of resources and supports available.
2. **Assesses and evaluates the needs of the individual and the family**
 - All referrals are prioritized and responded too accordingly.
 - The nursing process is utilized in planning and administering care:
 - a) data is collected and analyzed
 - b) client identifies goals and objectives are established
 - c) a plan of care is developed with priorities identified and responsibilities determined
 - Assures that documentation of service is complete and current.
3. **Participates in a co-ordinated multidisciplinary care management approach.**
 - Functions as an effective member of a multidisciplinary team.
 - Demonstrates knowledge of the case management process.
 - Is aware of the roles and resources of team members.
 - Demonstrates a positive attitude towards co-workers and clients.
4. **Implements Public Health programs identified by Manitoba Health as core health services.**
 - Assumes responsibility for implementing mandated Public Health programs within program standards and regional policies and guidelines.
 - Delivers Public Health services within the context of district health planning.
 - Assumes responsibility for implementing the activities which support the following programs:

-antenatal	-postpartum
-child health	-adolescent health

- adult health
- community mobilization
- community development
- communicable disease control

5. Participates in regional Public Health program planning as required.

- Maintains a body of knowledge relevant to Public Health nursing.
- Works with the program supervisor in the development of program goals, activities and outcome indicators.

6. Performs administrative functions which support public Health programs.

- Effectively manages workload by prioritizing activities.
- Documentation is current and complete.
- Provides statistical data as required.
- Assumes responsibility for maintaining equipment and supplies.
- Attends and participates in program meeting.
- Participates in the education and orientation of students and new staff.
- Adheres to personnel policies.
- Participates in self and program evaluation processes.
- Supervises volunteers are required.

7. Promotes professional development of self and colleagues.

- Participates in the education of nurses, students and other professionals.
- Participates in personal professional development.

Revised: _____
Date

Approved by: _____
Manager/ Supervisor Date

Approved by: _____
Vice President/ CEO Date

Reviewed by: _____
Human Resources Manager Date

NOTE: Original Signed and Dated October 16, 2008