



**North Eastman Health Association Inc.
Job Description**

Immunization Nurse

Position Summary

DRAFT

As a member of the regional Public Health Team, the immunization nurses work under the leadership and direction of the regional immunization coordinator/Public Health Nurse to provide immunization programs. In accordance with the North Eastman Health Association's vision, mission and values, the immunization nurse will promote immunization as an effective means to prevent the spread of vaccine preventable diseases.

Reports To: Regional Communicable Disease Coordinator

Union : MNU

Qualifications:

Education and Experience

- ◆ Registered Nurse in good standing with CRNM.
- ◆ Two years related experience.
- ◆ Willing to travel throughout the NEHA region.
- ◆ Valid driver's license and a vehicle.
- ◆ Current CPR.
- ◆ Ability to complete Immunization Competencies for Health Professionals modules.

Knowledge, Skills and Abilities

- ◆ Excellent oral and written communication skills.
- ◆ Demonstrated ability to work as an effective team member.
- ◆ Willing to work flexible hours.

Position Duties and Responsibilities:

- ◆ Completes appropriate individual assessments prior to and following administration of vaccines.
- ◆ Initiates appropriate emergency response as necessary.
- ◆ Assists in the set up/take down of immunization clinic sites.
- ◆ Safely administers vaccine/s to a specified population.
- ◆ Completes documentation and surveillance reports in a timely fashion-Manitoba Immunization Monitoring System/Adverse reaction Forms.

- ◆ Participates in the ongoing evaluation of regional immunization clinics.
- ◆ Other duties as assigned.

Revised: _____
Date

Approved by: _____ Date
Manager/ Supervisor

Approved by: _____ Date
Vice President/ CEO

Reviewed by: _____ Date
Human Resources Manager