



North Eastman Health Association Inc. *Association de santé du Nord-Est inc.*

Board of Directors Meeting – MINUTES

Meeting Number 01.2012.01.09

Corporate Office, Pinawa

January 9th, 2012

Board Members Present: M. Mills (Chair), R. Carmichael, T. Conroy, S. Day, O. Johnston, D. Kelly, D. MacDonald, D. Owen, B. Sabanski, M. Simard, H. Slaby, U. Wendt

Regrets: D. Franklin, I. Goodall-George, K. Kost

Staff present: Ron Van Denakker, Chief Executive Officer

Recorder: Gisele Wilson, Executive Assistant

1. Call to Order and Adoption of Agenda

M. Mills called the meeting to order at 4:30 p.m. The Agenda was adopted with the addition of:

Business Arising:

3.1 Springfield Supportive Housing (D. MacDonald)

3.2 Accreditation Planning Day – January 28th (M. Mills)

New Business:

4.1 Black River Accreditation (O. Johnston)

4.2 EMS Services to the Whiteshell (D. Kelly)

Board Governance:

5.3 Quality Patient Safety Committee (B. Carmichael)

Motion by H. Slaby, seconded by B. Sabanski.

BE IT RESOLVED THAT:

The agenda be adopted as amended.

MOTION CARRIED: 01.2012.1.0

Guest: Manitoba Health Liaison (interim Liaison to NEHA), Joe Brown introduced himself to the Board. He has provided interim Liaison coverage to NEHA since October and noted that Manitoba Health is now very close to completing the recruitment process.

2. Presentation – Releasing Time to Care (RTC)

Glennnda Gould, Care Team Manager, is the Releasing Time to Care Project Leader. She introduced members of the RTC Steering Committee here with her this evening: Heidi Chody, Heather Cline and Tracy Abraham, noting that Carol Frailick was unable to be here.

The Beausejour Hospital was chosen as a pilot project site. Releasing Time to Care is a new and exciting program that helps nurses and care providers spend more time with patients. RTC is a patient-centred approach to improving quality of patient care. G. Gould circulated a Pamphlet which will be used to inform the patient/families of what RTC is. An invitation to the official launch on February 10th, 2012, was distributed to the Board and G. Gould would welcome the Boards participation, noting there will be tours and a lunch served. A video presentation of RTC was shown. Discussion followed.

On behalf of the Board, M. Mills thanked the group for their very interesting presentation and will look forward to the official launch of the project. They left at 5:00 pm.

3. Adoption of Minutes

The minutes from the December 12th, 2011 meeting were reviewed and adopted as presented.

Motion by S. Day, seconded by T. Conroy.

BE IT RESOLVED THAT:

The minutes from the December 12th, 2011 meeting be adopted as presented.

MOTION CARRIED: 01.2012.3.0

BUSINESS ARISING

3.1 Springfield Supportive Housing

D. MacDonald noted that she attended (as a resident of the area) a Springfield Housing Working Group Committee this past Friday. She would like to make the Board aware of some of the Committee's concerns. She relayed a message from their perspective that the market analysis study came as a surprise to them. They are not so much concerned about the conclusion of the data but how a survey could outweigh the fact that land, support and money was available. The Committee also noted a level of distrust with the Province and NEHA. Although they are supportive of housing in Springfield and will not be putting up any roadblocks, they will continue to work on their own project.

R. Van Denakker noted that there is no question this Committee has put an awful lot of effort and work into this. He noted that through ongoing discussions, it was determined that the location where the most people would go, was Oakbank. A lot of work has happened with respect to the new location. He noted that when the RM of Springfield, NEHA and Manitoba Housing met to talk about the new location, the matter of who is going to operate it was discussed. As a result, the RM would take the lead to open discussions with potential groups, the first being this Committee.

D. MacDonald noted that she did not think the Committee had been approached.

3.2 Accreditation Planning Day – January 28th

The following Board members stated they are planning to attend this day. D. Owen, S. Day, D. MacDonald, M. Simard, T. Conroy, O. Johnston, B. Carmichael, B. Sabanski, D. Kelly and M. Mills.

M. Mills noted the day will begin at 9:30 am and end around 4:00 pm. If there is some information that needs to be distributed prior to January 28th, this will be done at the next Board Meeting.

4. New Business

4.1 Black River Accreditation

O. Johnston noted that Black River First Nation will be participating in the Accreditation process for Aboriginal Communities. He noted that Black River is now one of thirteen FN communities being introduced into this process. Black River leadership met with Accreditation Canada and they also held staff workshops. He noted that there will be a site visit in January. O. Johnston will provide updates to the Board as the process moves forward.

4.2 EMS Services to the Whiteshell

D. Kelly noted, in the Fall, there was a serious accident in the Whiteshell which required ambulance, etc. It has since been brought to her attention that the ambulance staff had some trouble finding the exact scene location. This is due because driveways are not marked with a physical address number. D. Kelly stated that Conservation have produced very good maps that indicate the Block # and Lot # and thought they may be helpful to EMS in the future. R. Van Denakker will discuss with K. Tordiffe, Director of EMS.

The Chair called a supper break at 5:30 pm. The meeting reconvened at 6:00 pm.

5. Board Governance

5.1 Chair's Report

M. Mills noted the article in the Beausejour Review of January 5, 2012, "Health care dollars going elsewhere", was misquoted. It stated that Parkland RHA's budget is \$13.5 Million, in fact it is over \$100 Million. It also said NEHA is the third lowest funded RHA in the province but it is the second lowest funded in the province.

The minutes from the December 8, 2011 Council of Chairs meeting were emailed to the Board on December 21, 2011 for information. The next Council of Chairs meeting will likely be a conference call.

M. Mills noted that Dr. Nyhof, VP of Medical Services, was helping out to fill in some days at the Fort Alexander Health Centre, while Dr. Lambrechts was on vacation.

5.2 Policy Committee

The Board received draft copies of the recommended revisions to Board Policy BC. 6 and GP. 16, for review prior to this meeting. H. Slaby noted that a notice of motion for approval was communicated at the last Board meeting. The Policy Committee met earlier and a couple minor word changes were identified. H. Slaby put forth the following resolutions.

Motion by H. Slaby, seconded by O. Johnston.

BE IT RESOLVED THAT:

The NEHA Board of Directors approves the recommended revisions made to Board Policy BC. 6 CEO Performance Evaluation Template. (as per attached Board Policy Minutes dated November 28, 2011).

MOTION CARRIED: 01.2012.5.2A

H. Slaby noted that because of the revisions made to Board Policy BC. 6 CEO Performance Evaluation Template, the Policy Committee recommends Board Policy BC. 7 CEO Performance Appraisal by Senior Management be deleted.

Motion by H. Slaby, seconded by B. Carmichael.

BE IT RESOLVED THAT:

The NEHA Board of Directors approves the Policy Committee's recommendation to delete Board Policy BC. 7 CEO Performance Appraisal by Senior Management. (as per attached Board Policy Minutes dated November 28, 2011).

MOTION CARRIED: 01.2012.5.2B

Motion by H. Slaby, seconded by U. Wendt.

BE IT RESOLVED THAT:

The NEHA Board of Directors approves the recommended revisions made to Board Policy GP. 16 Board Self Evaluation. (as per attached Board Policy Minutes dated November 28, 2011).

MOTION CARRIED: 01.2012.5.2C

H. Slaby noted that he will be away at the end of January and in his absence, D. Kelly will be acting Chair of the Policy Committee.

5.3 Quality & Patient Safety Committee

B. Carmichael noted that he would like to see the new Values, Vision, Mission, Strategic Priorities statement posted prior to the Accreditation Survey. R. Van Denakker will follow up.

The next Quality and Patient Safety Committee meeting is scheduled for Wednesday, January 18th, 2012 at the Beausejour Health Centre, MPR, Supper at 5:30 pm / Meeting at 6:00 pm.

6. CEO / Operational Items

6.1 Chief Executive Officer Report

R. Van Denakker provided the following report to the Board.

Lac du Bonnet X-Ray Services: On December 14th, 2011, the Lac du Bonnet X-Ray service was temporarily discontinued to allow the facility to implement policy and procedural improvements that comply with the new imaging accreditation standards recently introduced by the Manitoba Quality Assurance Program. At this time, R. Van Denakker reported that the department re-opened today for business. He noted that likely the same things will likely be identified at Whitemouth and we are working diligently to correct. R. Van Denakker also noted that what came out of this, is the recognition that the manual process needed to be addressed. In this regard, DSM will be supporting a move toward computed radiography.

NEHA received today, a letter from Manitoba Health indicating additional funding for Home Care program resources. This is in response to NEHA's Briefing Note where we identified critical workload and staffing issues.

EMS Training: All Transfer of Function training has been signed off by Dr. Kowaluk, EMS Medical Director and provided to Manitoba Health. Dr. Kowaluk has also agreed to sign on again as EMS Medical Director.

The EMS review for NEHA is scheduled to begin this week, likely Thursday. Further updates will be provided.

EMS Staffing pressure points: Felt that our argument with EMS staffing issues were robust and R. Van Denakker is hopeful there will likely be some funding coming, but at this time, we are not sure.

Powerview-Pine Falls Primary Health Care & Aboriginal Healing Centre: R. Van Denakker noted that the Consultants and Staff have worked hard to reconcile to budget. The Hanscomb cost estimate was received this morning and there is still \$350,000 over budget. R. Van Denakker stated that he has spoken to Manitoba Health to strategize how to close the gap. He noted that if we are prepared to pull the water chiller out of the Capital Project, with a view to securing funding through our Health Plan process (Safety & Security), for the most part, we would be very close to budget. Based on this, we could get an email to move ahead. H. Slaby asked if an updated schedule could be circulated to the Board.

Health Service Integration Fund (HSIF): A number of First Nation communities have contacted NEHA for letters of support with regards to their HSIF proposals. R. Van Denakker stated that this is a great opportunity to work closely with an array of partners. The following are the three requests we provided letters of support for:

- Southern Chiefs Organization – Enhance initial framework that has been funded and developed. (Specific focus on integration with our Primary Care Network.)
- Sagkeeng First Nation – “Addressing Service Gaps for Persons with Disabilities”. (Focuses on case management system for people living on reserves with disabilities.)
- Southeast Resource Development Council – “Paving it Forward – Toward Integration for Wellness in Southeast Communities and Beyond”. (Development of wellness/recreation programs with a view of providing alternative lifestyle.)

B. Sabanski asked if there was any results/information at this time regarding the Staff Survey which was done in October? R. Van Denakker indicated the information is being compiled and should be available fairly soon.

7. Correspondence

- 2012 January and February Board Calendars – for information
- Revised Board Policy GP.8, GP. 9, GP. 10 and GP. 11, approved at the November 14th, 2011 Board Meeting. Please update your Board Policy Manual accordingly.

At this time, G. Wilson and J. Brown left the meeting and R. Van Denakker remained for a portion of the in-camera session.

8. In-Camera Session

Motion by D. MacDonald, seconded by D. Kelly.

BE IT RESOLVED THAT:

The meeting move “in-camera” at 6:45 p.m.

MOTION CARRIED: 01.2012.8.0A

Motion by D. MacDonald, seconded by B. Carmichael.

BE IT RESOLVED THAT:

The meeting move “out-of-camera” at 7:35 p.m.

MOTION CARRIED: 01.2012.8.0B

9. Adjournment

Motion by S. Day, seconded by B. Sabanski.

BE IT RESOLVED THAT:

The meeting be adjourned at 7:40 p.m.

MOTION CARRIED: 01.2012.9.0

Next Meeting:

**Monday, January 23rd, 2012
Corporate Office Boardroom**