



North Eastman Health Association Inc. *Association de santé du Nord-Est inc.*

Board of Directors Meeting – MINUTES

Meeting Number 18.2011.10.11

Corporate Office, Pinawa

October 11th, 2011

Board Members Present: M. Mills (Chair), R. Carmichael, T. Conroy, S. Day, D. Franklin (6:40), I. Goodall-George, O. Johnston, D. Kelly, K. Kost, D. Owen, B. Sabanski, M. Simard, U. Wendt

Regrets: D. MacDonald, H. Slaby

Staff present: Ron Van Denakker, Chief Executive Officer

Recorder: Gisele Wilson, Executive Assistant

1. Call to Order and Adoption of Agenda

M. Mills called the meeting to order at 6:02 p.m. The Agenda was adopted with the addition of:

4.4 Staff Service Recognition Awards (B. Carmichael)

4.5 Leave of Absence for D. MacDonald (M. Mills)

Motion by I. Goodall George, seconded by B. Carmichael.

BE IT RESOLVED THAT:

The agenda be adopted as amended.

MOTION CARRIED: 18.2011.1.0

2. Presentation

Financial Services Presentation

Kathy Hanna, Director, Financial Services

R. Van Denakker introduced Kathy Hanna, Director of Financial Services. Presentation handouts were included in the Board packages for information. Kathy's presentation included Financial Services' Core Functions, Budget, Challenges, Accomplishments, and Operational Indicators/Targets.

The Board thanked Kathy Hanna for her presentation. Kathy left at 6:35 p.m.

3. Adoption of Minutes

The minutes from the September 26th, 2011 meeting were reviewed and adopted as presented.

Motion by I. Goodall-George, seconded by T. Conroy.

BE IT RESOLVED THAT:

The minutes from the September 26th, 2011 meeting be adopted as presented.

MOTION CARRIED: 18.2011.3.0

BUSINESS ARISING - none

4. New Business

4.1 Winter Meeting Times

M. Mills noted that in the past, Board meeting times changed to winter hours beginning with the first meeting in November to the end of March. Meetings would start at 4:30 pm and end at approximately 7:30 pm with a supper break at 5:30. What are the Board's thoughts regarding this? After some discussion, the consensus around the table was to begin winter hours effective the first meeting in November.

Motion by O. Johnson, seconded by D. Kelly.

BE IT RESOLVED THAT:

The NEHA Board of Directors agree that effective the first meeting in November through to the end of March, Board meetings will begin winter hours. (Meetings will begin at 4:30 pm and end at 7:30 pm with a supper break at 5:30 pm).

MOTION CARRIED: 18.2011.4.1

4.2 Website descriptions

M. Mills noted that a Board member had requested that individual emails and telephone numbers be part of the Board of Directors Bio's on the NEHA Website. She noted that when this issue was discussed previously, the Board agreed not to include any personal information on the Website. She asked the Board for their thoughts/opinions on this at this time. After further discussion, the majority agreed not to include emails and telephone numbers on the Website.

4.3 Board Presentations

M. Mills asked if there was any specific topic the Board would like to receive education/presentations on. The Board is to give this some thought and bring ideas forward at the Board Round Table meeting on October 25th, 2011.

4.4 Staff Service Recognition Awards

B. Carmichael noted that he attended the Staff Service Recognition Awards at East Gate Lodge on October 3rd, 2011. He noted a good turnout and felt that staff genuinely appreciated this event. B. Sabanski attended the Corporate Office Staff Service Recognition Awards.

4.5 Leave of Absence for D. MacDonald

M. Mills noted that D. MacDonald has been away and will need a leave of absence for the month of October.

Motion by K. Kost, seconded by M. Simard.

BE IT RESOLVED THAT:

The NEHA Board of Directors hereby grant Donna MacDonald a leave of absence for the month of October.

MOTION CARRIED: 18.2011.4.5

5. Board Governance

5.1 Chair's Report

M. Mills noted that McMaster University has forwarded a request for the Board's participation in a research project /survey on governance in the health sector. She stated that she contacted

Dr. Chan and informed her of the surveys/reports available from the Office of the Auditor General. The Board would not be participating in this project.

The next Council of Chairs meeting is scheduled for Thursday, October 13th and it is hoped that the Minister of Health will be in attendance.

The Judge George Award recipient has been chosen and the Award will be presented at the Provincial Leadership Forum Luncheon on October 26th, 2011.

5.2 Quality and Patient Safety Committee

B. Carmichael reported that the second meeting of the Quality & Patient Safety Committee was held on October 5th at East Gate Lodge. B. Frith provided a very interesting presentation on Quality and Patient Safety within NEHA. B. Carmichael suggested that at some point in time, B. Frith should be invited to present this presentation to the Board as a whole. M. Mills agreed saying that the presentation was very good and informative.

The next Quality & Patient Safety Committee meeting is scheduled for November 23rd at East Gate Lodge in the Small Boardroom (5:30 supper / 6:00 meeting).

5.3 Policy Committee

The Policy Committee met earlier today and D. Kelly noted the Committee minutes of September 12th, 2011 have now been approved. The Committee is looking at perhaps getting professional help with the development of a new CEO Performance Appraisal template. The Committee continues to review different models and hopes to have a revised Board Self-Evaluation form by the end of November/December.

D. Kelly put forth a notice of motion for Board Policy GP 10, GP 11, GP 8 and GP 9. Amendments have been made by the Policy Committee and will be brought forward for discussion and subsequent approval.

The next Policy Committee meeting is scheduled for November 14th at 3:00 pm in the Small Boardroom.

Finance, Capital Planning & Audit Committee: S. Day reminded Committee members of the next Finance, Capital Planning & Audit Committee meeting on October 19th at East Gate Lodge .

6. CEO / Operational Items

6.1 Chief Executive Officer Report

R. Van Denakker provided the following report to the Board.

Powerview-Pine Falls EMS: A letter has been sent inviting the Minister of Health to participate in the official ribbon cutting and grand opening of the new EMS Station. We will wait to hear back.

Senior Management will be participating in LEAN Leadership training on Monday, October 17th.

LDB PCH Project: An Expression of Interest and Request for Qualifications for a Functional Programmer will be advertised on the Merx website and the Winnipeg Free Press next week.

Pressure Points: As reported at the previous meeting, NEHA has forward a number of Briefing Notes re: CT Scan/Ultrasound, EMS Staffing, Endoscopy, and Home Care Staffing Resources. Unfortunately, it is difficult to get a meeting set with Manitoba Health to discuss these.

R. Van Denakker reported that a letter from the Municipal Forum group will be sent to the Minister regarding the fact that it is unacceptable that NEHA does not have a CT Scan or Ultra Sound in the Region.

2011 Health Innovation Conference: Manitoba Patient Access Network (MPAN) is hosting the Health Innovation Conference, "Building a better system for Manitobans". It is being held on November 21-22, 2011 at the Winnipeg Convention Centre. R. Van Denakker noted that in the past, several Board members attended the conference.

Springfield Supportive Housing Update: Met with the RM of Springfield, Manitoba Housing and Architects to discuss prospective sites. At this time, looking at whether Kin Place Health Complex site would be suitable and a second site which is a little further.

7. Correspondence

- Draft District Health Advisory Committee Minutes of September 22, 2011 – for information
- 2011 October Board Calendars – for information

The Chair called a break at 7:15 pm and at this time R. Van Denakker and G. Wilson left the meeting.

8. In-Camera Session

Motion by B. Carmichael, seconded by B. Sabanski.

BE IT RESOLVED THAT:

The meeting move "in-camera" at 7:25 p.m.

MOTION CARRIED: 18.2011.8.0A

Motion by D. Franklin, seconded by B. Carmichael.

BE IT RESOLVED THAT:

The meeting move "out-of-camera" at 7:45 p.m.

MOTION CARRIED: 18.2011.8.0B

9. Adjournment

Motion by T. Conroy, seconded by S. Day.

BE IT RESOLVED THAT:

The meeting be adjourned at 7:50 p.m.

MOTION CARRIED: 18.2011.9.0