



North Eastman Health Association Inc. *Association de santé du Nord-Est inc.*

Board of Directors Meeting – MINUTES

Meeting Number 10.2011.05.9

Corporate Office, Pinawa

May 9th, 2011

Board Members Present: M. Mills (Chair), R. Carmichael, T. Conroy, S. Day, I. Goodall-George, O. Johnston, D. Kelly, K. Kost, D. MacDonald, D. Owen, B. Sabanski, M. Simard, H. Slaby, U. Wendt, D. Franklin (7:00P)

Staff present: Ron Van Denakker, Chief Executive Officer
Donna DeMarco, VP – Finance and Support Services

Recorder: Gisele Wilson, Executive Assistant

1. Call to Order and Adoption of Agenda

M. Mills called the meeting to order at 6:04 p.m. The Agenda was adopted with the following additions:

New Business:

- 3.3 Symposium on Aging
- 3.4 Volunteer and Staff Appreciation BBQ Events

Motion by K. Kost, seconded by B. Carmichael.

BE IT RESOLVED THAT:

The agenda be adopted as amended.

MOTION CARRIED: 10.2011.1.0

2. Adoption of Minutes

The minutes from the April 26th, 2011 meeting were reviewed and adopted as amended – page 2, 4.1 Springfield Supportive Housing.

Motion by H. Slaby, seconded by I. Goodall-George.

BE IT RESOLVED THAT:

The minutes from the April 26th, 2011 meeting be adopted as amended.

MOTION CARRIED: 10.2011.2.0

BUSINESS ARISING

- ◆ Springfield Supportive Housing

R. Van Denakker noted that K. Stevens-Chambers, Director of Home Care, provided him with some anecdotal information. R. Van Denakker, J. Coleman and K. Stevens-Chambers, and others will need to meet further to discuss the current situation and how to move forward.

3. New Business

3.1 Draft 2011/12 Operating Budget

D. DeMarco noted that the draft 2011/12 Operating Budget was reviewed in detail with the Finance, Capital Planning & Audit Committee earlier today. She noted the Finance, Capital Planning & Audit Committee recommended not to approve the draft budget this evening, but to consider it as a preliminary budget.

D. DeMarco reviewed the draft preliminary budget which included the 2011/12 budgeted cost increases/decreases; budgeted funding increases/decreases; budget worksheet ending March 31, 2012 and the volume related operational pressures. She noted NEHA received the funding letter from Manitoba Health and the difference between the projected funding increase and the actual funding increase is approximately \$4,100.

R. Van Denakker stated that the general feeling from discussions with Senior Management, is that it not so much a matter of being over budget, but being under budgeted.

B. Sabanski requested a summary of NEHAs past years' deficit/surplus. D. DeMarco will provide this at the next Board meeting.

D. MacDonald asked what percentage is required compared to what we received. D. DeMarco responded that a 6.5% increase is what we need and 2.7% is what we received.

3.2 District Health Advisory Council Applications

I. Goodall-George noted two applications for membership to the District Health Advisory Council have been received. Ms. Kaitlin Adey from Rennie and Ms. Melissa Fuerst from Beausejour. He provided a brief profile of each application with the Board and recommended appointment to the District Health Advisory Council.

Motion by I. Goodall-George, seconded by B. Carmichael.

BE IT RESOLVED THAT:

The NEHA Board of Directors approves the appointment of Ms. Kaitlin Adey from Rennie and Ms. Melissa Fuerst from Beausejour to the District Health Advisory Council effective May 9th, 2011.

MOTION CARRIED: 10.2011.3.2B

3.3 Symposium on Aging

The annual Symposium on Aging sponsored by the University of Manitoba / Centre on Aging was held on May 2nd, 2011. Board members, D. Owen, T. Conroy and B. Carmichael attended the day and they agreed that the day was very worthwhile and interesting. Speakers presented on topics such as discussing the ethical issues raised on how we drug the elderly, looking at the future of seniors organizations, identifying research that would meet the needs of older Indigenous people, etc.

3.4 Volunteer and Staff Appreciation BBQ Events

The 2011 Volunteer and Staff Appreciation BBQ Events begin June 1st. M. Mills noted that as in the past, Board members are asked to volunteer to attend and bring greetings on behalf of the Board.

Wednesday, June 1 st at 12:00 Pine Falls Health Complex (includes Sunnywood Manor)	H. Slaby / O. Johnston
Friday, June 3 rd at 12:30 Whitemouth District Health Centre and Personal Care Home	T. Conroy
Tuesday, June 7 th at 12:00 Kin Place Health Complex and Personal Care Home	I. Goodall-George
Friday, June 10 th at 12:30 Lac du Bonnet Personal Care Home and Health Centre	K. Kost / D. Kelly
Monday, June 13 th at 12:00 Beausejour Health Centre	B. Carmichael
Wednesday, June 15 th at 12:00 Pinawa Hospital and Corporate Office	D. Owen
Thursday, June 16 th at 12:00 East Gate Lodge and Payroll, Purchasing & Information Services	D. Franklin / B. Carmichael

4. Board Governance

4.1 Chair's Report

M. Mills noted the last CEO Meet and Greet is on May 16th in Whitemouth.

The next Council of Chairs meeting on Thursday, May 12th will be via teleconference. Minutes from the Council of Chairs meeting of March 10th, 2011 are included in the Board package for information.

The NorMan RHA Board announced the resignation of CEO, Drew Lockhart effective May 5, 2011. Corliss Patterson, Executive Director of Communications/PR has been appointed Acting CEO in the interim.

4.2 Finance, Capital Planning & Audit Committee

S. Day noted that the Finance, Capital Planning & Audit Committee minutes of April 11th, 2011 have been included in the Board package for information. The Committee met earlier today with the Auditors, Meyers Norris Penny. The draft 2011/12 Operating Budget was reviewed and discussed in detail. The Committee recommended that the draft operating budget not be approved this evening pending upcoming meetings (Senior Management and Manitoba Health).

Lac du Bonnet EMS Facility: A letter has been received from Manitoba Health authorizing the establishment of approved borrowings for \$304,910 for this project; therefore, the following resolution was put forth.

Motion by B. Carmichael, seconded by S. Day.

BE IT RESOLVED THAT:

The NEHA Board of Directors authorizes the establishment of approved borrowings for \$304,910.00 for the construction of the crew quarters addition to the existing EMS

Facility in Lac du Bonnet. As indicated in the April 15, 2011 letters from Manitoba Health, re: 2010/2011 Safety and Security Project #2754, the principal and interest payments will be fully funded by Manitoba Health.
MOTION CARRIED: 10.2011.4.2

The next Finance, Capital Planning & Audit Committee meeting is scheduled for June 27th, 2011.

4.3 Policy Committee

H. Slaby noted the draft Policy Committee minutes of April 26th, 2011 are included in the Board package for information. He noted that a Notice of Motion is being given for Board Policy GP. 15 – Board Self Evaluation Questionnaire. The Committee recommends the phrase, “upon receipt of competent medical advice” be inserted in Statement 17, first line, after “The Board”.

The next Policy Committee meeting is scheduled for May 24th at 4:30.

5. Operational Items

5.1 Chief Executive Officer Report

WCB Research & Workplace Innovation Program 2011:

- Funding opportunity re: preventing work related injuries
- Focus on EMS
- Partnership with Seven Oaks General Hospital (SOGH) Wellness Institute
 - SOGH has lowest WCB rate in the Province
 - Experts in Work Injury Management Prevention and Rehabilitation programming.
- Two year funding with maximum of \$100K funding

Regional Health Plan Update:

- In-Progress
- Health Authorities are reminded that their Annual Health Plan is not publically available as it is considered planning advice to the Minister of Health for budgetary purposes. Therefore, requests for records or information from an Annual Health Plan made under the Freedom of Information and Protection of Privacy Act would fall under clause 23(1)(a) of the Act.
- This applies to Health Authority Board discussions thus these activities need to be undertaken in camera.
- Will look to make a presentation to Manitoba Health after June 1, 2011.

PCH Beds Review:

- We received a letter from Manitoba Health confirming that NEHA has been approved for an additional 50 PCH beds.
- Additional review of the data is underway to assess the overall regional need for PCH beds. The team will be revisiting data from our CHA as well as analysis of home location to PCH choice. The outcome of this review is also expected to inform the RHP.

RHA Performance Indicator Portal Project:

- This project is intended to enhance the RHAs' ability to report, share and present performance indicators in a secure and defined approach, within the Region; across the Regions and to Manitoba Health.

Chronology of Events:

- Consultant review identified requirements and need for shared tool (Dec 07/Jan 08)
- Project submitted to Manitoba Health (April 2008).
- Project planning phase approved (July 2008)
- Advisory Committee struck to work on the first set of indicators (Dec 2008)
- Software requirements submitted to eHealth (Feb 2009)
- eHealth's cost estimate (June 2009)
- Consultation with RHAM (Feb 2010)
- Project submitted to eHealth for ICT Capital Plan (April 2010)
- Treasury Board Submission March 2011
- Approval (April 2011)

Chief Provincial Public Health Officer Report (CPPHO) – Final Draft – April 25, 2011:

- Draft & Confidential
- The recommendations in the report are consistent with the Minister's declaration and are based on the confidence that a more coordinated set of comprehensive prevention strategies, built on past and current efforts, can achieve faster progress. This requires the identification of priority issues, stated goals, measurable targets and indicators, clear plans, and evidence-informed practical guidelines based on consistent approaches and principles.
- The recommendations of this report are intended to build on and enhance work and efforts already in progress. To achieve this, it is recommended that priorities be reviewed and affirmed. Also, coordination should be improved based on shared vision, goals and objectives. Sustained change requires more comprehensive, integrated and continuous strategies with greater citizen engagement. In this way, we are more likely to achieve progressive change towards prevention behaviour and cultures of health promotion (e.g., decreasing use of tobacco in most populations).
- It touches on many determinants of health
- Official Release of Report - TBA

Berens River Renal Health Program:

- Senior Management met with Berens River Chief and Council on April 27, 2011. They are anxious to receive and review a draft of the SPA agreement and are clear in their message that operating the unit in Berens will have unique challenges with funding implications that need to be addressed. NEHA has committed to providing them with a draft of the agreement within a few weeks and that there will be ongoing dialog to reach an acceptable arrangement.
- Regardless of nursing model, housing continues to be an unresolved issue. Options include Manitoba Health pre-built units or renovations of nearby structures. Responsibility, funding and next steps are unresolved. This will be tabled at Operation's Committee and Capital Planning tables and are tied to nurse recruitment.
- This nursing model is unresolved however Berens would prefer not to be the employer of record at this point for a number of reasons. NEHA are meeting with Northern Medical Unit to explore options. This will also be tabled at Operation's Committee.
- At a recent site visit to Berens River on May 4, 2011 with Manitoba Health, Manitoba Renal Program and Contractor, it was agreed that security cameras will be included in

scope of work as a PCN. Funding is unresolved. It was also agreed that the landfill will not be used for dialysis refuse and that the required capital item will be secured as part of the capital budget. Water treatment issues are almost resolved to meet the Manitoba Renal Program's basic specifications.

- The capital project is on time and on budget.
- Berens recognizes the importance of participating in upcoming Operations meetings. NEHA and Berens will pre-meet to discuss agenda.
- Powerview-Pine Falls Health Care & Aboriginal Healing Centre:
- On April 20th, 2011, Manitoba Health Capital Planning informed NEHA staff that their request to Treasury Board was for \$9,800K and that \$9,050K was approved. Manitoba Health is recommending and will help arrange a real time cost reduction exercise with users and their quantify surveyor to explore further efficiencies to mitigate the \$750K delta. We were informed that this process has proven to be effective in other projects.
- NEHA staff and Consultants met to explore additional strategies in advance of the upcoming meeting with Manitoba Health and their Quantity Surveyor. It was agreed that further architectural reduction would compromise design integrity.
- Broad terms of consideration could be: defer geothermal; build overall shell and defer select program components; defer asphalt.

6. Correspondence

- Management Team Listing – for information
- Revised Board Policy GP.3 Board Job Description – to be inserted into Board Policy Binders
- 2011 May Board Calendar – for information

7. In-Camera Session

R. Van Denakker, D. DeMarco and G. Wilson left the meeting at 7:25 pm and the Board went in-camera.

Motion by D. Kelly, seconded by H. Slaby.

BE IT RESOLVED THAT:

The meeting move “in-camera” at 7:30 p.m.

MOTION CARRIED: 10.2011.7.0A

Motion by D. Franklin, seconded by D. Owen.

BE IT RESOLVED THAT:

The meeting move “out-of-camera” at 7:55 p.m.

MOTION CARRIED: 10.2011.7.0B

8. Adjournment

Motion by B. Sabanski, seconded by K. Kost.

BE IT RESOLVED THAT:

The meeting be adjourned at 8:00 p.m.

MOTION CARRIED: 10.2011.8.0

Next Meeting:

**Tuesday, May 24th, 2011
Corporate Office Boardroom**