



North Eastman Health Association Inc. *Association de santé du Nord-Est inc.*

Board of Directors Meeting – MINUTES

Meeting Number 02.2011.01.24

Corporate Office, Pinawa

January 24th, 2011

Board Members Present: M. Mills (Chair), R. Carmichael, T. Conroy, S. Day, I. Goodall-George, O. Johnston, D. Kelly, K. Kost, D. MacDonald, V. Mathews, D. Owen, B. Sabanski, H. Slaby, U. Wendt

Regrets: D. Franklin

Staff present: Judy Coleman, Acting CEO and VP - Programs & Services

Guests: Barbara McCannell and Soliman Guirgis, Manitoba Health

Recorder: Gisele Wilson, Executive Assistant

1. Call to Order and Adoption of Agenda

M. Mills called the meeting to order at 4:32 p.m. The Agenda was adopted as presented.

Motion by U. Wendt, seconded by B. Carmichael.

BE IT RESOLVED THAT:

The agenda be adopted as presented.

MOTION CARRIED: 02.2011.1.0

M. Mills invited Barbara McCannell to introduce Soliman Guirgis as the new Manitoba Health's Liaison to North Eastman and South Eastman regions. Soliman Guirgis is a Medical Doctor and has a Masters in Public Health. He comes to us with extensive international experience and will be an asset to both Manitoba Health and to the Region.

2. Presentation – Public Health Services Myrna Suski, Director of Public Health

J. Coleman introduced Myrna Suski, Director of the Public Health Program. Myrna has been working in the North Eastman region since pre-regionalization. She is also very passionate about public health. It was noted that an updated budget slide was distributed this evening to replace the budget slide in the handouts previously distributed (Jan 10, 2011 Board meeting).

Myrna provided an overview of the programs and services that are offered, challenges, strategies to overcome and future directions. Myrna's portfolio includes Prenatal Health Services, Postpartum Health Services, Child Health Services, Adolescent Health Services, Teen Links, School Health, Adult Health Services, Travel Health Program, Fetal Alcohol Spectrum Disorder, Unified Referral Intake System, Audiology/Speech and Language, Families First, Healthy Baby and Communicable Disease Control (Immunization Programs, STIs, Water/Food/Blood Borne Illnesses, Animal Bites and Non reportable diseases).

The Board thanked Myrna for her presentation and she left the meeting at 5:05 pm.

3. Adoption of Minutes

The minutes from the January 10th, 2011 meeting were reviewed and amended as follows:
Page 2, 4.1, spelling mistake, "... from his casual NEHA position."
Page 6, Next meeting should be Monday, January 24, 2011.

Motion by D. MacDonald, seconded by V. Mathews.

BE IT RESOLVED THAT:

The minutes from the January 10th, 2011 Meeting be adopted as amended.

MOTION CARRIED: 02.2011.3.0A

H. Slaby referred to section 6.3 of the Minutes and noted that the site plan circulated at the meeting was basically just the EMS building. H. Slaby requested a copy of the entire site plan for the Powerview-Pine Falls project be provided at the next Board meeting for the Board's use.

BUSINESS ARISING

◆ District Health Advisory Council Application – Mr. Sean Michaels

M. Mills noted that after some further investigating, there is no regulation that prevents an employee from being a member of the District Health Advisory Council. Therefore, Mr. Michaels would not have to step down from his casual position with NEHA.

I. Goodall-George put forth the following resolution for Board approval of Mr. Michaels' application for membership to the District Health Advisory Council.

Motion by I. Goodall-George, seconded by H. Slaby.

BE IT RESOLVED THAT:

The NEHA Board of Directors approves the appointment of Mr. Sean Michaels from Beausejour to the District Health Advisory Council effective January 24, 2011.

MOTION CARRIED: 02.2011.3.0B

Mr. Michaels will be advised that it is not necessary for him to step down from his casual position with NEHA.

February 14th, 2011 Advanced Access presentation: M. Mills noted that the Advanced Access presentation has been confirmed for the February 14th Board meeting. The presentation will be made at 6:00 pm. Dr. Harold Nyhof, VP Medical Services will be accompanied by Roberta Vyse, Manitoba Health and Jo-Anne Lutz, Manager of the Burntwood Community Health Resource Centre in Thompson.

Neepawa PCH Tour: M. Mills noted that the preferred date of March 24th still needs to be confirmed. Those Board members interested in participating are, D. Kelly, T. Conroy, and B. Carmichael, with D. Franklin as the alternate.

4. New Business – none

5. Board Governance

5.1 Chair's Report

M. Mills noted that she received a letter from the Minister's office regarding education sessions for Board members. Copies have been made for the Board and are being

distributed. M. Mills stated that although the Board was emailed about this, copies of the letter with the details have been made and distributed to the Board. She noted that U. Wendt, D. Owen and D. Kelly have registered for the session on Governance Fundamentals for New Directors; T. Conroy and B. Sabanski have registered for the Governance Fundamentals for Established Directors and M. Mills registered for the sessions in regards to the Leadership Series.

If anyone else is interested in attending any of these sessions, please advise M. Mills as there is still time to be registered.

The Annual Spring Research Symposium – Dialogue on Aging, is being held on May 2, 2011 at the Brodie Centre, 727 McDermot, from 8:45 am to 4:00 pm. If any Board member is interested in attending, please sign your name on the poster being circulated and copies will be provided to you at the next Board meeting.

5.2 Human Resources Committee

B. Carmichael noted the Human Resources Committee minutes of September 20th, 2010 have been approved by the HR Committee and are included in the Board package for information.

The Draft Human Resources Committee minutes from the January 12, 2011 have also been included in the Board package for information. B. Carmichael briefly reviewed the minutes noting the Committee had discussions regarding the Staff Worklife Survey, developing an HR Facebook page and a secure Intranet site for NEHA which would be beneficial. B. Magnusson, Director of Human Resources provided the Committee with updates on the Collective Agreements and EMS staffing.

A question was posed regarding the concern with the dress code. J. Coleman noted that a Dress Code Policy Guideline was developed and appended to the Dress Code Policy. This has been communicated and circulated throughout Management and believes the issues have been addressed.

The next Human Resources Committee meeting will be held on March 23, 2011 at 6:00 pm with supper at 5:30 pm.

5.3 Policy Committee

H. Slaby noted that the Draft Policy Minutes from November 22, 2010 are included in the Board package for information.

The next Policy Committee meeting is scheduled for February 28th, 2011 at 3:30 p.m. in the Small Boardroom.

6. Operational Items

6.1 Acting CEO & VP - Programs & Services Report

J. Coleman noted that she is just back from vacation and does not have a report. She however noted the following for the Board's information.

We were saddened to hear about Dr. Petkau's sudden passing. Condolences have been sent to Dr. Petkau's family.

Condolences also have been sent to the family of Percy Keillor who passed away January 19th. Percy was a long time staff member of the Reynolds Ambulance.

J. Coleman noted that Jackie Prentice, Manitoba Health, lost her battle with cancer and will be missed. Jackie was a great advocate for our Region and worked very closely with us on our Long Term Care Strategy including the development of Supportive Housing.

Darcie Buxton has accepted the position of EMS Administrative Manager for NEHA and will begin her new position on February 7th, 2011.

Melanie Shumilak has accepted the position of Manager, Mental Health Services. This is a new position within the newly amalgamated program of Mental Health, Wellness and Chronic Disease. Sharon Bissonnette, Director, Mental Health Services, will be retiring in February and Melanie will assume her new role on February 28th.

J. Coleman noted that we have been successful in recruiting a candidate for the position of Clinical Psychologist to begin in April. This position will be a great asset to the Mental Health Team and our community stakeholders.

J. Coleman is very pleased to announce the appointment of Lynette Klein to the position of Manager, Aboriginal Health Services. Lynette will assume this role on January 31st. Her office will be located in Beausejour.

V. Mathews asked about the status of vacant support housing units at Ironwood. J. Coleman could not say for sure, but thought there were three units vacant at this time.

A question was posed with regards to the community contribution and the formula.

J. Coleman noted that a formula has been drafted and is based on where people reside that are on the waiting list and those that reside in the PCH. J. Coleman will contact Colleen Johnson, CAO, Town of Lac du Bonnet, to set us a meeting for discussion.

The Chair called a supper break at 5:35 p.m.

The meeting reconvened at 6:05 p.m.

7. Correspondence

- February 2011 Board Calendars

M. Mills noted that V. Mathews will be away on vacation for the meetings in February but will be back for the March meetings. V. Mathews' second term is up at the end of March, marking seven years on the Board for Virginia. There has been no communication so far in regards to a replacement.

8. In-Camera

J. Coleman and G. Wilson left the meeting at 6:15 p.m. and the Board went in-camera.

Motion by H. Slaby, seconded by O. Johnston.

BE IT RESOLVED THAT:

The meeting move "in-camera" at 6:20 p.m.

MOTION CARRIED: 02.2011.8.0A

**Motion by T. Conroy, seconded by D. Kelly.
BE IT RESOLVED THAT:
The meeting move "out-of-camera" at 6:50 p.m.
MOTION CARRIED: 02.2011.8.0B**

9. Adjournment

**Motion by D. MacDonald, seconded by U. Wendt.
BE IT RESOLVED THAT:
The meeting be adjourned at 6:55 p.m.
MOTION CARRIED: 02.2011.9.0**

**Next Meeting: Monday, February 14th, 2011
Corporate Office Boardroom**