



North Eastman Health Association Inc.

Association de santé du Nord-Est inc.

Board of Directors Meeting – MINUTES

Meeting Number 13.2010.06.28

Corporate Office, Pinawa

June 28th, 2010

Board Members Present: M. Mills (Chair), R. Carmichael, T. Conroy, S. Day, D. Franklin, I. Goodall-George, O. Johnston, D. Kelly, K. Kost, D. MacDonald, V. Mathews, D. Owen, B. Sabanski, H. Slaby, U. Wendt

Staff present: Jim Hayes, Chief Executive Officer
Donna DeMarco, VP - Finance & Support Services

Recorder: Gisele Wilson, Executive Assistant

1. Call to Order and Adoption of Agenda

The Chair called the meeting to order at 602 p.m. The agenda was adopted with the addition of:

- 4.1 Social Activities

Motion by H. Slaby, seconded by D. Franklin.

BE IT RESOLVED THAT:

The agenda be adopted as amended.

MOTION CARRIED: 13.2010.1.0

2. BDO Canada

M. Mills welcomed Marc Rivard, Audit Review Partner, BDO, to the Board meeting this evening. She noted that Marc has headed the Audit Team for the past several years. It was also noted that the draft 2009/10 Audited Financial Statements were presented and reviewed in detail with the Finance, Capital Planning & Audit Committee earlier today.

At this time, Marc presented and briefly reviewed the 2009/10 Audited Financial Statements with the Board and answered any questions they had. He also noted that Management and Staff have done an excellent job. For year ending March 31, 2010 the total revenue was \$59,711,823, which includes Manitoba Health income, non-insured income, offset and other income, amortization of deferred contributions and ancillary income. The total expenditures was \$59,762,608 which leaves a \$50,785 shortfall. It should be noted that Manitoba Health provided an additional one time pre-retirement funding of \$575,000 which significantly reduced the expected shortfall.

At this time the Finance, Capital Planning & Audit Committee recommends Board acceptance of the 2009/10 Audited Financial Statements.

Motion by S. Day, seconded by D. Franklin.

BE IT RESOLVED THAT:

The North Eastman Health Association Board of Directors hereby accept the 2009/2010 year-end audited financial statements as presented to the Board of Directors on June 28th, 2010 by BDO Canada.

MOTION CARRIED: 13.2010.2.0A

An original copy of the financial statements was signed by the Board Chair and Treasurer. Marc left the meeting at 6:20 p.m.

- **Dr. Garth Campbell**

Dr. Garth Campbell arrived at 7:00 pm and was introduced to the three new Board members.

Dr. Campbell noted that Dr. Nermeen Samir Hanna and Dr. Rasool Askarifar have been granted temporary physician privileges and he is now requesting Board approval be granted for Basic (non-obstetrical) clinical privileges in accordance with the College of Physicians & Surgeons of Manitoba. Dr. Campbell gave a brief description of each physician. Dr. Hanna comes from Egypt and is working one day a week in Pine Falls and four days in Whitemouth. She participates in the Pine Falls Hospital on-call schedule and soon will be relocating to Pinawa. She will then participate in the Pinawa Hospital on call schedule. Dr. Rasool Askarifar comes from Iran and is working in Dr. Campbell's clinic. Dr. Askarifar participates in the Beausejour Hospital on call schedule.

Motion by K. Kost, seconded by D. Kelly.

BE IT RESOLVED THAT:

The NEHA Board of Directors hereby approve that Dr. Rasool Askarifar be appointed an active member of the medical staff, and be granted Basic (non-obstetrical) Clinical Privileges at the Beausejour Hospital.

MOTION CARRIED: 13.2010.2.0B

Motion by D. Franklin, seconded by H. Slaby.

BE IT RESOLVED THAT:

The NEHA Board of Directors hereby approve that Dr. Nermeen Samir Hanna be appointed an active member of the medical staff, and be granted Basic (non-obstetrical) Clinical Privileges at Pine Falls Hospital and Pinawa Hospital.

MOTION CARRIED: 13.2010.2.0C

Further discussion followed regarding physician retention. The Board asked Dr. Campbell for suggestions as to what the Board can do to keep physicians. He noted that having community support for the doctors is helpful, continuing medical education is also helpful and encouraged the Board to involve the Physicians more.

The Board thanked Dr. Campbell for all the good work he has done as VP Medical Services. The Board is very grateful.

Dr. Campbell left the meeting at 7:50 p.m.

3. Adoption of Minutes

The minutes from the June 14th, 2010 Inaugural Meeting were reviewed and adopted as presented.

Motion by D. MacDonald, seconded by V. Mathews.

BE IT RESOLVED THAT:

The minutes from the June 14th, 2010 Inaugural Meeting be adopted as presented.

MOTION CARRIED: 13.2010.3.0A

The minutes from the June 14th, 2010 Regular Meeting were reviewed and adopted as presented.

Motion by O. Johnston, seconded by H. Slaby.

BE IT RESOLVED THAT:

The minutes from the June 14th, 2010 Regular Meeting be adopted as presented.

MOTION CARRIED: 13.2010.3.0B

BUSINESS ARISING - None

4. New Business

4.1 Social Activities

Volunteer / Staff Appreciation BBQs – All who attended these events reported that the events were quite well attended, the food was good and Leah Bueckert, Spiritual Care Coordinator, did a great job with her message to the Volunteers and Staff. The Planning Committee should be commended.

There was some discussion around the Volunteer appreciation. The Board thought it would be good if the Volunteers could be recognized for the number of years they have served as volunteers. J. Hayes will follow up.

NEHA Scholarship Presentations – Board members who attended the Graduation Ceremony to present the NEHA Scholarship gave a brief report. S. Day noted that Edward Schreyer School will be having their Graduation tomorrow and noted that unfortunately, they have changed their presentation format this year. The scholarship award will be included with the Grad’s diploma – therefore, Steve will not be presenting the NEHA Scholarship.

The following are the successful recipients of the 2010 NEHA Scholarship:

Jessica Hannah	Pinawa Secondary School
Kathryn Kingsland	Lac du Bonnet Senior School
Amber Papineau	Powerview Secondary School
Angela Voss	Springfield Collegiate Institute
Carly Honke	Whitemouth School
Rhiannon Farias	Edward Schreyer School

5. Board Governance

5.1 Chair’s Report

M. Mills reported that she and H. Slaby attended an Annual General Meeting planning meeting on Wednesday, June 30th, 2010 with J. Hayes, B. Frith and G. Wilson. The Annual General Meeting will be held on Wednesday, September 29th in Lac du Bonnet at the Legion Hall. She noted that the Program for the AGM this year will be focused on our Community Health Assessment and the renewal of our Strategic Plan. M. Mills will be the Master of Ceremony. She noted that it would also be fitting if the Mayor of Lac du Bonnet would bring local greetings. A request has been sent to the Town of Lac du Bonnet Council and they will request a resolution at their next meeting on July 15th, 2010.

M. Mills asked the Board for their thoughts regarding the Board/DHAC supper prior to the Annual General Meeting that we have had for the past couple of years. Consensus was that there has been good response in the past and this should be continued. She has sent an email to Jack McRobie, Chair of the DHAC, to see if they would be interested. It was thought that the supper could be catered in the Hall prior to the AGM, as long as set up for the meeting would be done in the afternoon. Further information to come.

M. Mills noted that she attended a meeting in Prawda regarding EMS with J. Hayes last week. The meeting involved NEHA staff, John Jones, MTCC, and the RM of Reynolds Council. This meeting was in follow up to a meeting held earlier this year to answer questions from the Council. As a result of this meeting, the Council have another 5 questions they are seeking answers to. M. Mills noted that we have agreed to provide the answers by the end of July.

5.2 Finance, Capital Planning & Audit Committee

S. Day noted that the Finance, Capital Planning & Audit Committee minutes of May 10th, 2010 are included in the Board package for information. The Committee met earlier today with the focus of the meeting being the Audited Financial Statements. He noted that the Consolidated Statement of Operations as at April 30th, 2010 is included in the Board package for information. The Committee will review the April, May and June Financial Statements at their next meeting.

The Committee also discussed the replacement of the Disaster Response Unit and the approved borrowing for Specialized Equipment (Colonoscopy Program). The following resolutions are being brought forward for the Board's consideration and approval.

Motion by B. Sabanski, seconded by T. Conroy.

BE IT RESOLVED THAT:

The NEHA Board of Directors authorizes the borrowing of \$111,136.12 for the 2009/2010 Special Equipment – Colonoscopy Equipment. As indicated in the June 15, 2010 attached letters from Manitoba Health, the principal and interest payments will be fully funded by Manitoba Health.

MOTION CARRIED: 13.2010.5.2A

Disaster Response Unit Replacement - 5 year lease agreement with VEMA

Motion by O. Johnston, seconded by V. Mathews.

BE IT RESOLVED THAT:

The NEHA Board of Directors approves the replacement of the Disaster Response Unit through a 5-year vehicle lease agreement with Vehicle and Equipment Management Agency (VEMA) at a cost of \$37,980 plus a per km charge of \$.04 plus taxes.

MOTION CARRIED: 13.2010.5.2B

5.3 Policy Committee

H. Slaby noted that he will forward the correct "final draft" Policy Committee minutes of June 14th, 2010 to G. Wilson who will then distribute to the Board.

He noted that the Policy Committee gave notice at the last Board meeting that the recommended changes to Board Policy GP 10 Human Resources Committee would be brought to the Board this evening for their consideration and approval.

GP 10 Human Resources Committee – recommended change to 1.1, to read, "To review Human Resources issues to ensure that the Ends of the Organization are being achieved consistent with the Executive Limitations."

Motion by H. Slaby, seconded by O. Johnston.

BE IT RESOLVED THAT:

The NEHA Board of Directors approves the recommended revisions to Board Policy GP.10 Human Resources Committee, Item 1.1 to read, "To review Human Resources

issues to ensure that the Ends of the Organization are being achieved consistent with the Executive Limitations”, as per the Board Policy Minutes of June 14th, 2010 (attached).
MOTION CARRIED: 13.2010.5.3

H. Slaby noted that the Committee had some discussion that perhaps the Board should have a stated policy on Mental Health in the workplace.

The next Policy Committee meeting is scheduled for July 12th, 2010 at 3:30 p.m.

6. CEO / Operational Items

6.1 CEO Report

J. Hayes noted that he will be meeting on Friday, July 2nd, 2010 with Dr. M. Bruneau to discuss the opportunity for him to establish his practice at our Primary Health Care Centre in Lac du Bonnet.

J. Hayes indicated that we have been able to make significant renovations to the Lac du Bonnet Primary Health Care Centre during the past two years. He also indicated that we will be able to provide an additional examination room for each physician with space to be created this coming Fall. J. Hayes shared that he has met with Dr. Van Gend in relation to these changes and Dr. Van Gend is very pleased with them.

J. Hayes met with Manitoba Health this past Friday. Discussion involved the Lac du Bonnet Personal Care Home Capital Project. J. Hayes indicated that the community contribution for the Capital Project is usually 10% but that includes the value of the serviced land to be donated as well as other considerations. NEHA will continue to work with our community partners and Manitoba Health regarding the project.

Supportive Housing – Manitoba Health has committed to completing an assessment regarding whether to retrofit the existing PCH for supportive housing or build new supportive housing units in conjunction with the new PCH.

Lac du Bonnet EMS Facility – As noted at the last meeting, we have received approval for the Plymovent system and we are awaiting a response prior to July 16th, 2010 regarding our request to complete the renovations this year.

Meeting with RM of Reynolds – J. Hayes noted that J. Ferens, Director of EMS and John Jones, Director of MTCC will work together to get the information to the Councils further questions by the end of July. He also noted that NEHA and Manitoba Health have invited representatives from the Council to accompany NEHA and Manitoba Health on a tour of the MTCC facility in Brandon.

Staffing for EMS – For information, J. Hayes indicated that J. Coleman and J. Ferens are working on preparing an EMS Staffing proposal that would increase the number of full time staff and reduce our reliance on casual staffing. This would stabilize the EMS service to a considerable degree.

Powerview/Pine Falls Capital Project – Ongoing design work continues. We are waiting Manitoba Health approval of the Schematic Designs.

A revised Gantt Chart will be provided to the Board at the next meeting.

7. Correspondence

- Board Committee Listing 2010/11 – For information
- 2010 NEHA Staff Golf Tournament Poster – For information
- July and August 2010 Board Calendar – For information

At this time the Board went in-camera.

Motion by H. Slaby, seconded by K. Kost.

BE IT RESOLVED THAT:

The meeting move “in-camera” at 8:22 p.m.

MOTION CARRIED: 13.2010.7.0A

Motion by K. Kost, seconded by D. MacDonald.

BE IT RESOLVED THAT:

The meeting move “out-of-camera” at 8:45 p.m.

MOTION CARRIED: 13.2010.7.0B

8. Adjournment

Motion by H. Slaby, seconded by S. Day.

BE IT RESOLVED THAT:

The meeting be adjourned at 8:50 p.m.

MOTION CARRIED: 13.2010.8.0

NEXT BOARD MEETING:

Monday, July 12th, 2010