



# North Eastman Health Association Inc.

## *Association de santé du Nord-Est inc.*

### Board of Directors Meeting – MINUTES

Meeting Number 04.2010.02.22

Corporate Office, Pinawa

February 22<sup>nd</sup>, 2010

**Board Members Present:** M. Mills (Chair), R. Carmichael, T. Conroy, S. Day, I. Goodall-George, O. Johnston, K. Kost, D. MacDonald, B. Sabanski

**Regrets:** F. Barker, D. Franklin, V. Mathews, H. Slaby, F. Thompson

**Staff present:** Jim Hayes, Chief Executive Officer  
Judy Coleman, VP - Programs & Services  
Donna DeMarco, VP - Finance & Support Services  
Bonnie Frith, VP - Quality & Organizational Development

**Recorder:** Gisele Wilson, Executive Assistant

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#### **1. Call to Order and Adoption of Agenda**

The Chair called the meeting to order at 4:05 p.m. The agenda was adopted with the addition of:

- 4.3 Pinawa Lions Donation (B. Sabanski)
- 4.4 Physician Assistants and Nurse Practitioners (D. MacDonald)
- 8. In-Camera Session (M. Mills)
- 9. Adjournment

**Motion by O. Johnston, seconded by B. Sabanski.**

**BE IT RESOLVED THAT:**

**The agenda be adopted as amended.**

**MOTION CARRIED: 04.2010.1.0**

#### **2. Presentation**

- **Physical Plant Services**  
**Kelly Weidman, Director, Physical Plant Services (South)**  
**Allan Tardiff, Director, Physical Plant Services (North)**

D. DeMarco introduced Kelly Weidman and Allan Tardiff noting that Kelly is responsible for our facilities in Beausejour (East-Gate Lodge, Beausejour Health Centre, Stoney Plains) and Oakbank (Kin Place Health Complex) and Allan is responsible for the Pine Falls Health Complex, Lac du Bonnet Personal Care Home, Lac du Bonnet Health Centre, Pinawa Hospital and Whitemouth District Health Centre.

It was also noted that the entire Physical Plant Services Team take great pride in their jobs and this was echoed by the Accreditation Survey Team.

Copies of the presentation handouts were distributed to the Board prior to the meeting. The Board Chair thanked Kelly and Allan as they left the meeting at 4:35 pm.

## **Accreditation Forecast Report Update**

M. Mills noted that the Accreditation documents were previously distributed to the Board for their review.

B. Frith, VP - Quality & Organizational Development noted that due to the deadline, this information was submitted into the Accreditation Canada portal on January 29<sup>th</sup>, 2010 with a notation "pending the Board of Directors approval on February 22, 2010".

At this time, B. Frith reviewed and explained the process of the Qmentum Accreditation Program with the Board. She also noted that the information entered in the portal was prepared with the involvement of the Directors and was also reviewed by Regional and Senior Management. She does not see any forthcoming problems as this process is very straight forward and there should be no surprises.

B. Frith and J. Hayes answered questions from the Board and noted that at this time, we just have to wait until we hear back from the Accreditation Decision Committee. The Board Chair expressed her thanks and appreciation to Bonnie and the entire team.

### **3. Adoption of Minutes**

The minutes from the February 8<sup>th</sup>, 2010 meeting were reviewed and adopted with some corrections on page 3.

**Motion by B. Carmichael, seconded by T. Conroy.**

**BE IT RESOLVED THAT:**

**The minutes from the February 8<sup>th</sup>, 2010 meeting be adopted as amended.**

**MOTION CARRIED: 04.2010.3.0**

## **BUSINESS ARISING**

### **3.1 Powerview-Pine Falls Capital Project Update**

D. DeMarco distributed revised copies of a Gantt chart dated February 18<sup>th</sup>, 2010 and reviewed it with the Board. She noted that we are now working on the Schematic design and meetings are scheduled. Meetings will include the Primary Health Care staff as well as elders, councilors, and healers from the aboriginal communities. We are hoping to have the Schematic design finalized by the end of March and approved by Manitoba Health in mid-April. Discussion followed.

The Board requested an updated participant listing be provided at the next Board meeting.

### **3.2 Potential for Anti Drug Abuse Partnership**

J. Hayes and J. Coleman will take under advisement. They will consult with our Regional Pharmacy Services and will need to involve Dr. Garth Campbell, VP - Medical Services. Some discussion followed. It was noted that Dr. Campbell could perhaps come to a Board meeting and make a presentation to the Board regarding this item.

#### **4. New Business**

##### **4.1 CHA Presentation – February 20<sup>th</sup>, 2010**

M. Mills expressed her appreciation to Board members who attended this day and asked them to give their thoughts regarding the day.

Everyone who participated stated that the day was excellent and very valuable. The draft CHA Brochure was very good and easy to read. Dr. Randy Fransoo from the Centre for Health Policy along with Suzanne Dick, Project Coordinator and Dr. Dr. Bunmi Fatoye, Medical Officer of Health, did a fantastic job presenting an amazing amount of information with so much detail. The table top exercise to discuss key findings and identify priorities went very well. In summary, the day was very beneficial to all.

##### **4.2 Leave of Absence – Fran Thompson**

M. Mills requested the Board grant Fran Thompson a leave of absence due to medical reason to March 31<sup>st</sup>, 2010. She also noted that flowers have been sent to Fran on behalf of the Board.

**Motion by B. Carmichael, seconded by D. MacDonald.**

**BE IT RESOLVED THAT:**

**The NEHA Board of Directors grant Fran Thompson a leave of absence due to medical reasons to March 31<sup>st</sup>, 2010.**

**MOTION CARRIED: 04.2010.4.2**

The Chair called a break at 5:40 pm

The meeting reconvened at 6:10 pm

##### **4.3 Pinawa Lions Donation**

B. Sabanski noted that the Pinawa Lions Club made a donation in the amount of \$750 to the Pinawa Hospital to purchase a Doppler.

##### **4.4 Physician Assistants and Nurse Practitioners**

Donna referred to the article that appeared in Saturday's Free Press regarding Nurse Practitioners and asked if this was an issue in North Eastman. J. Hayes indicated that this is not an issue in North Eastman as our Nurse Practitioners are meeting the number of required hours. How many Nurse Practitioners are practicing in our Region to their full potential? J. Hayes stated that we have Nurse Practitioners in Oakbank, Beausejour, Lac du Bonnet and Whitemouth and the Nurse Practitioner in Oakbank also provides services in Black River. Although the position in Whitemouth is currently vacant, we are in the process of recruiting and hope to fill the position very soon. He noted that Manitoba Health has provided funding to hire NPs during the past several years. It should be noted that we have also requested funding for a Nurse Practitioner for Pine Falls.

Discussion ensued regarding Nurse Practitioners and Physician Assistants. J. Hayes indicated that the Nurse Practitioner role has been encouraged by the government for the past decade. More recently, Manitoba Health has also been supportive of educating and hiring Physician Assistants. A Physician Assistant works under a physician and can extend their practice. We anticipate that Physician Assistants will fit well in the emergency medicine especially in rural Manitoba. Nurse Practitioners are practitioners who are more like a colleague of the physician. A Nurse Practitioner's role is more in relation to primary health care.

With regards to who the Physician Assistant be governed by, J. Hayes noted that under their scope of practice, they would be under the College of Physicians & Surgeons of Manitoba in the same way that Nurse Practitioners are to the College of Nurses.

## **5. Board Governance**

### **5.1 Chair's Report**

Minutes from the Council of Chairs meeting on December 10<sup>th</sup>, 2009 have been included in the Board package for information.

The deadline for early registration for the National Healthcare Leadership Conference on June 7-8, 2010 in Winnipeg was February 12<sup>th</sup>. M. Mills noted that she decided to register 6 Board members for this conference. The names of the registrants can be forwarded at a later date. If it is necessary to increase the registrations, we will pay the higher fee for those people.

The Council of Chairs met on February 11<sup>th</sup>, 2010. M. Mills noted there were three presentations made and copies of the handouts are being circulated. If anyone wishes to get copies, please put your name down.

- RHA Performance Indicator Project – Their goal is to identify, procure and/or develop and implement a business intelligence solution for health authorities to enhance performance reporting. The planning phase was approved by Health in July 2008 and RHA's submitted priority indicators. This project is under the eHealth umbrella and the target for completion is 2011/12. The cost of the project is 400 to 700K.
- DSM – Dr. Dalton presented an overview of the organization and a schedule for the implementation of the RIS PAC systems. All three hospitals in North Eastman should be completed by the end of March.
- eHealth – Roger Girard, CIO of Manitoba eHealth, indicated that 1% of the province's health budget goes to eHealth and the Canadian average is 1.5%. In terms of the EHR, St. Boniface Hospital is probably the most advanced hospital in North America. Telehealth is now part of eHealth.

M. Mills also noted that a proposed agenda for the Spring Board education session was circulated and comments were offered. There will be a ½ day for the new Board members followed by a full day.

### **5.2 Finance, Capital Planning & Audit Committee**

S. Day noted that the next Finance, Capital Planning & Audit Committee meeting is scheduled for March 8<sup>th</sup>, 2010 at 2:00 p.m.

## **6. CEO / Operational Items**

### **6.1 CEO Report**

J. Hayes thanked J. Coleman for being his designate while he was away on vacation.

J. Hayes noted that he provided the Lac du Bonnet Medical Health Care Committee a summary of the situation in terms of our wait times and the number of Personal Care Home beds (memo dated January 13, 2010). He noted that the Manitoba RHA 2009 Indicator Atlas prepared by the Manitoba Centre for Health Policy had two major indicators on these two topics. Copies are available to the Board for information.

J. Hayes and M. Mills met with the RMs of Reynolds and Whitemouth on January 20<sup>th</sup>. J. Hayes noted that a presentation was made regarding the Provincial EMS Framework and another presentation by the MTCC. Copies are available to the Board for information.

Information Systems Services - Janice Sayer, Director, Information Systems Services will doing her program presentation to the Board at the next meeting (March 8). Copies of the presentation handout are included in the Board package for the Board's information.

Operating Budget for next year – The budget will be presented to the Board on May 10<sup>th</sup>, 2010. Copies will be provided to the Board prior to the meeting. Managers have been asked to identify their requirements to sustain core services.

Community Health Assessment Review Day – J. Hayes is very pleased with how the day went. He noted that we are now in a good position to spend the day in March to renew our Strategic Plan.

Dr. Rasool Askarifar – It was noted that Dr. Askarifar has joined Dr. Campbell's clinic practice and will also be participating in the on-call schedule for the Beausejour Hospital. G. Wilson will ensure that appointments of new physicians will be included in Board packages.

D. MacDonald noted that Dr. Dr. Bunmi Fatoye, Medical Officer of Health made mention to a Teen Health Program that was started in Springfield. D. MacDonald would like this topic included in a Board presentation, perhaps with the Mental Health presentation. Discussion ensued. As this program is under Debbie Viel, Director, Primary Health Care Services, we will ask Debbie to speak to it when she presents to the Board in April.

District Health Advisory Council – it was noted that the Community Health Assessment will be shared with the District Health Advisory Council at their March 16<sup>th</sup> meeting.

It was also noted that Rhonda Abraham from Black River has been recruited to the District Health Advisory Council.

## **6.2 Financial Statements**

There were no financial statements to review.

## **7. Correspondence**

- February & March 2010 Board Calendar  
Note: March 27<sup>th</sup>, 2010 – Strategic Plan Renewal Day will be held at the Oakbank Senior Housing Complex.

At this time, D. DeMarco, B. Frith and G. Wilson left the meeting.

## **8. In-Camera**

**Motion by K. Kost, seconded by D. MacDonald.**

**BE IT RESOLVED THAT:**

**The meeting move in-camera at 7:10 p.m.**

**MOTION CARRIED: 04.2010.8.0A**

**Motion by S. Day, seconded by B. Carmichael.  
BE IT RESOLVED THAT:  
The meeting move out of-camera at 7:25 pm.  
MOTION CARRIED: 04.2010.8.0B**

**9. Adjournment**

**Motion by O. Johnston, seconded by T. Conroy.  
BE IT RESOLVED THAT:  
The meeting be adjourned at 7:30 p.m.  
MOTION CARRIED: 04.2010.9.0**

**NEXT BOARD MEETING:**

**Monday, March 8<sup>th</sup>, 2010**