



North Eastman Health Association Inc.

Association de santé du Nord-Est inc.

Board of Directors Meeting – MINUTES

Meeting Number 07.2010.04.12

Corporate Office, Pinawa

April 12th, 2010

Board Members Present: M. Mills (Chair), R. Carmichael, T. Conroy, S. Day, D. Franklin (7:00 pm), I. Goodall-George, O. Johnston, K. Kost, D. MacDonald, V. Mathews, B. Sabanski, H. Slaby

Staff present: Jim Hayes, Chief Executive Officer
Donna DeMarco, VP - Finance & Support Services

Recorder: Gisele Wilson, Executive Assistant

1. Call to Order and Adoption of Agenda

The Chair called the meeting to order at 6:03 p.m. The agenda was adopted with the addition of:

- 3.2 Ethics Committee Education Workshop (T. Conroy)
- 3.3 Retirement Dinner (M. Mills)
- 3.4 Strategic Plan follow up (T. Conroy)

Motion by Ian Goodall-George, seconded by B. Carmichael.

BE IT RESOLVED THAT:

The agenda be adopted as amended.

MOTION CARRIED: 07.2010.1.0

Update of the Powerview-Pine Falls Primary Health Care/Traditional Healing Centre:

Vic Giesbrecht, Architect, Cibinel Architects Ltd.; Marshall Kirton, Cibinel Architects Ltd; and Marian Dore, Consultant, provided the Board of Directors an overview of the draft Schematic Design for the new facility. J. Hayes noted that Myrna Suski, Director of Public Health has also been invited to attend this evening as she is very much involved in the Project and has the oversight of the Pine Falls Primary Health Care.

V. Giesbrecht noted that working on the Schematic Design for the Powerview-Pine Falls Primary Health Care/Traditional Healing Centre involved meetings that included NEHA Program staff, Community representatives as well as Aboriginal representation including Elders and Healers. He noted that it is exciting to see the Project coming to fruition in terms of design and provided a brief project history. The project is a combination of a primary health care centre and traditional healing centre. The primary health care project has been envisioned since 2001 and the Aboriginal Healing Centre vision was brought forward in 2006. Both were approved as a joint project.

V. Giesbrecht provided drawings of what the project looks like along with some partial site plans, floor area plans, etc. The current ambulance garage will be demolished and relocated.

Some discussion ensued. The new addition will be approximately 16,000 square feet. J. Hayes noted the good cooperation and sincere appreciation of everyone involved in the project

thus far. We are keeping the local media informed regarding the different phases of the project as they are approved.

M. Mills on behalf of the Board thanked V. Giesbrecht, M. Kirton, M. Dore coming this evening and giving an interesting update. The Board of Directors can see how the project is gradually coming to fruition.

V. Giesbrecht, M. Kirton, M. Dore, M. Suski left the meeting at 6:55 pm.

2. Adoption of Minutes

The minutes from the March 8th, 2010 meeting were reviewed and adopted with a spelling correction on page 3.

Motion by S. Day, seconded by K. Kost.

BE IT RESOLVED THAT:

The minutes from the March 8th, 2010 meeting be adopted as amended.

MOTION CARRIED: 07.2010.2.0

BUSINESS ARISING

2.1 Powerview-Pine Falls Capital Project Update

Update provided earlier.

3. New Business

3.1 Leave of Absence – K. Kost

Leave of Absence was not required.

3.2 Ethics Committee Education Evening

T. Conroy noted that members from the Ethics Committee participated in a Palliative Care Education Evening on April 8th, 2010 in Winnipeg which was provided by the WRHA Palliative Care Program Education Committee. She noted that the evening was very interesting and well attended. This evening was in place of the next Ethics Committee meeting.

3.3 Retirement Dinner

M. Mills reminded Board members the Retirement Dinner is being held on May 11th and the deadline to RSVP is today. Please advise G. Wilson if you will be attending.

3.4 Strategic Plan Follow Up

M. Mills thanked all who participated at the Strategic Renewal Planning day on March 27th in Oakbank. There was good representation of Board and staff and lots of good dialogue.

T. Conroy asked what the process will be in terms of the next steps and would be the role of the Policy Committee in terms of Board Policies? J. Hayes responded to this. He has asked B. Frith to work with the three staff Facilitators and the three Board Reporters to complete the work of drafting the Mission, Vision, Values and Strategic Priorities statements from the material generated by the Board and Management on March 27th. When these statements are drafted, they will be brought to the Board for review. It is hoped that this step could be completed by the summer. Then in the Fall there will be community consultations in each of

our Districts that will provide us with input and feedback to the draft Strategic Plan. We should then be in a position to finalize the Strategic Plan for submission to Manitoba Health in December 2010. Once the Strategic Plan is complete, it would be for the Policy Committee to revise the Board Policy Manual as necessary.

4. Board Governance

4.1 Chair's Report

M. Mills noted that highlights from the last Council of Chairs meeting were reported at the Board Round Table meeting on March 22nd, 2010.

With regards to the Board Appointment process, D. MacDonald, T. Conroy, S. Day and M. Mills have each received a letter from the Minister's office extending their term to May 31st, 2010. M. Mills noted that F. Barker and F. Thompson have not and therefore have completed their term. M. Mills stated that the Board is to carry on as usual.

4.2 Finance, Capital Planning & Audit Committee

The Finance, Capital Planning & Audit Committee minutes of March 8th, 2010 have been included in the Board package for information. S. Day reported the Committee met earlier today and some of the items discussed were:

- Powerview-Pine Falls Capital Project Update
- Safety & Security projects for Whitemouth, Lac du Bonnet
- Financial Statements ending February 28th, 2010
- Calendar of Review items for April
- Berens River Renal Health Centre Project

He also noted that M. Mills will continue as the interim Chair for the Committee until the end of May.

4.3 Human Resources Committee

B. Sabanski noted that the Human Resources Committee meeting minutes of April 7th, 2010 will be provided in the next Board meeting package. Some of the items discussed at the meeting were:

- Union contracts/negotiations
- NEHAs Career Opportunities Website has been updated and looks great and very professional. The NEHA site is recording 300-450 weekly visits.
- Human Resources continue to track Scholarship recipients.
- NEHA Recruitment Video was viewed and remains current

At this time, H. Slaby noted the next Board Policy Committee will be held on April 26th at 5:00 pm prior to the Board meeting.

5. CEO / Operational Items

5.1 CEO Report

J. Hayes reviewed his written CEO Report to the Board.

Lac du Bonnet Personal Care Home and Supportive Housing Project – J. Hayes noted that he, J. Coleman and L. Dent-Prychun met with representatives from the Town of Lac du Bonnet and confirmed that the Town has a right-sized and appropriately located 10 acre parcel of land ready to provide NEHA for the construction of the new Personal Care Home.

We are working with Manitoba Health and Family Services and Housing to assess the relative costs of retrofitting the existing Personal Care Home for Supportive Housing as compared to building a new facility. Manitoba Health has a preference, from a business case and service delivery standpoint to building supportive housing units that are juxtaposed to facilities such as personal care homes, where large industrial type kitchens already exist.

He has also asked Manitoba Health to identify what “community contribution” might be required of Lac du Bonnet and the surrounding RMs, in addition to the donation of serviced land for the personal care home project. J. Hayes responded that it was time to ask about this aspect of the project, even though it was not yet approved, in light of the recent article in the local newspaper that identified the need for the community to raise \$1 million for the construction of seniors’ housing accommodation.

When we have some further information from Manitoba Health, there will be merit to holding a meeting with our Lac du Bonnet community partners to discuss our next steps in relation to a coordinated approach to work toward approval of our project and support of the community in their efforts to provide seniors’ housing as well.

Lac du Bonnet Medical Health Care Committee Financial Support for Enhancing the Lac du Bonnet EMS Facility – In follow up to a recent tour of the facility with the Committee, interest has been expressed by the Committee in supporting North Eastman to enhance the facility. Last year the Pinawa community provided financial support for enhancing of the Pinawa EMS facility, which the Lac du Bonnet Committee toured as well. NEHA will also continue to inquire if any Manitoba Health funding is available in this regard.

2010/11 Operating Budget – J. Hayes indicated that the draft operating budget will be made available to the Board at the April 26th Board meeting. He also noted that a “scaled down” Health Plan is due for submission to Manitoba Health on June 1st, 2010. The Health Plan will be presented to the Board at the May 25th meeting.

Pine Falls Hospital Resumes Full Bed Capacity – as recently announced the re-opening of the 8 acute care beds at the Pine Falls Hospital in April and May is underway.

D. MacDonald asked J. Hayes to respond to the question posed at the previous meeting regarding the increase in the number of EMS primary trips and whether this is unique to NEHA or is it occurring in other RHAs as well. J. Hayes responded that J. Ferens, Director of EMS confirmed that other RHAs have reported increases similar to ours.

Also, at the previous meeting the Board requested J. Coleman provide Telehealth utilization data. J. Hayes noted that with the addition of Telehealth to the Whitemouth and Beausejour sites, this will provide NEHA with 4 locations. He noted that the current volume of service occurring at the Pine Falls and Pinawa Hospitals will be provided next month. Further information regarding Telehealth can also be provided at the next presentation of Acute Care.

5.2 VP – Programs & Services Report

J. Hayes noted that J. Coleman has provided a written report highlighting the following:

Youth Crisis Services, Mental Health – A Youth Crisis Service Team will be available to provide outreach services in the Interlake and North Eastman Regions beginning April 19, 2010. The service will be based in Selkirk and referrals will be accepted 7 days a week from 0830-2400 hrs, whereby an intake screening assessment will be done. If the situation is emergent it may be determined that alternate services are required such as Emergency Room services. The target population is children and adolescents up to the age of 16, or in some circumstances up to 18 years of age.

Teen Health Clinics – Teen Health clinics were made possible through new funding from Manitoba Health. The understanding is that Teen Health Clinics use a harm reduction approach to health promotion and intervention. Targeting youth between 12 and 19 years of age, the clinics provide comprehensive primary care and health promotion services, including sexual and reproductive health services. In NEHA, we have established Teen Health Clinics in Wanipigow School in the North and Springfield Collegiate in the South. The care provider team that provides these services includes: Nurse Practitioners, Public Health Nurses, Registered Dietitians, Mental Health Workers and also the SARAH program.

Nurse Recruitment Pine Falls Health Complex – As per Jim Hayes' memo, we are pleased to have improved our staffing base to the point that we can re-open the 8 acute care beds. The nurses that have been recruited are at different points in their orientation, mentoring and level of comfort to work independently particularly in the Emergency Room. To facilitate their mentorship in the ER, we will continue to support them for the next several months by maintaining some experienced ER Agency nurses.

5.3 VP – Finance & Support Services Report

D. DeMarco noted that the Finance team has been busy working on the draft 2010/11 Operating budget also with getting prepared for the year-end auditors visit. The Auditors will be on site during the third week in May.

5.4 Financial Statements

D. DeMarco reviewed the Consolidated Statement of Operations as at February 28th, 2010 noting that our year to date deficit is estimated at 479,488.

6. Correspondence

- April and May 2010 Board Calendar

A question was posed with regards to the anti drug partnership initiative. J. Hayes noted that Dr. Campbell is working with our Physicians and our Pharmacy program and has also included the retail pharmacists as well J. Hayes indicated that Dr. Campbell will be coming to the June 28th Board meeting and will provide an update at that time.

7. Adjournment

Motion by O. Johnston, seconded by B. Carmichael.

BE IT RESOLVED THAT:

The meeting be adjourned at 8:25 p.m.

MOTION CARRIED: 07.2010.7.0

NEXT BOARD MEETING:

Monday, April 26th, 2010