



North Eastman Health Association Inc.

Association de santé du Nord-Est inc.

Board of Directors Meeting – MINUTES
Meeting Number 15.2009.09.14
NEHA Corporate Office – Board Room
September 14th, 2009

Board Members Present: M. Mills (Chair), F. Barker, R. Carmichael, T. Conroy, S. Day, D. Franklin, I. Goodall-George, O. Johnston, K. Kost, B. Kramble, D. MacDonald, V. Mathews, B. Sabanski, H. Slaby, F. Thompson

Staff present: Jim Hayes, Chief Executive Officer
Judy Coleman, VP - Programs & Services

Recorder: Gisele Wilson, Executive Assistant – CEO

1. Call to Order and Adoption of Agenda

The Chair called the meeting to order at 6:03 p.m. The agenda was adopted with the addition of:

- 4.3 Hollow Water Concerns (F. Barker)
- 4.4 Proposed Human Resource Meeting (B. Sabanski)
- 4.5 CHA Update Meeting (T. Conroy)
- 4.6 Milner Ridge (D. Franklin)

Motion by O. Johnston, seconded by K. Kost.

BE IT RESOLVED THAT:

The agenda be adopted as amended.

MOTION CARRIED: 15.2009.1.0

2. Presentation

Acute Care Services – Brenda Neufeld, Director

J. Coleman introduced Brenda Neufeld, Director of Acute Care Services for the Region. Brenda has been working in our region for the past 11 years. It was noted that the format of the presentations to the Board have changed in order to meet Accreditation Canada's recommendation of quarterly reports to the Board on patient safety.

Brenda provided an overview of the Acute Care program throughout the region highlighting some of the Programs accomplishments during the past year, identifying patient safety initiatives. She also provided some utilization indicators and a few of their action plan priorities for the coming year.

M. Mills thanked Brenda for her informative presentation noting that it gave a clear and concise picture of what they are doing and where they are going. Brenda left the meeting at 6:45 pm.

3. Adoption of Minutes

The minutes of the August 24th, 2009 meeting were reviewed and adopted as amended.

Motion by K. Kost, seconded by B. Sabanski.

BE IT RESOLVED THAT:

The minutes of the August 24th, 2009 meeting be adopted as amended.

MOTION CARRIED: 15.2009.3.0

BUSINESS ARISING

3.1 Supportive Housing Agreement

Deferred to 5.2

4. New Business

4.1 2009 Provincial Health Leadership Forum

Included in the Board package is the 2009 Provincial Health Leadership Forum registration package. It is being held on Wednesday, October 28th. M. Mills noted that in the past, the Board has limited Board attendance. After some discussion it was agreed to allow everybody who would be interested in attending. The Board is asked to complete the registration form as soon as possible and hand in to G. Wilson.

Information regarding the Rural and Northern Healthcare Day on October 27th, 2009 will be emailed as soon as it is received.

M. Mills asked if the Board wished to cancel the regular Board meeting scheduled for October 26th, 2009. As this meeting was to be a Board Roundtable meeting, the Board agreed to postpone the meeting to Tuesday (October 27th) evening and have it after the Rural & Northern Healthcare Day. The Board of Directors will also meet for dinner on Tuesday, October 27th. Meeting and dinner location yet to be determined.

4.2 Board/DHAC Aboriginal Cross Cultural Awareness Day

The outline of the Board/DHAC Aboriginal Cross Cultural Awareness Day scheduled for Saturday, October 17th, 2009 was included in the Board package for information. The following Board members expressed their interest in attending: V. Mathews, O. Johnston, K. Kost, B. Carmichael, B. Kramble, T. Conroy, S. Day, M. Mills, D. Franklin, D. MacDonald, B. Sabanski. I. Goodall-George and H. Slaby will need to confirm later. J. Hayes will also be attending. It was also noted that the District Health Advisory Council are meeting tomorrow evening and will be invited to attend.

4.3 Hollow Water Concerns (F. Barker)

F. Barker noted two concerns from Hollow Water that J. Hayes will ensure are followed up on.

F. Barker agreed to be MC for the Annual General Meeting in Seymourville on October 1st. Discussion ensued regarding traveling up to Seymourville and the possibility of booking a handivan or bus. Further information to come.

4.4 Proposed Human Resource Meeting (B. Sabanski)

B. Sabanski, Chair of the Human Resources Committee proposed November 23rd at 1:00 p.m. for the next meeting date for the Committee. As this date did not work for everyone, B. Sabanski agreed that she would send an email to the Committee with a couple of available dates to choose from.

4.5 CHA Update Meeting (T. Conroy)

T. Conroy asked if the Board was expected to attend the CDPI Forums on October 6th in Powerview and October 8th in Beausejour. The response was that these meetings are open to the public and the Board is more than welcomed to attend. The focus of the meeting is on Chronic Disease Prevention Initiatives. A “snapshot” of the Community Health Assessment will be presented.

4.6 Milner Ridge Correctional Centre

D. Franklin apprised the Board of a minor disturbance which occurred at the Milner Ridge Correctional Centre. He noted that they are taking steps to improve what can be done to make safer. There was some discussion regarding EMS services. D. Franklin wanted to ensure communication of this and to ensure everyone is on the same page. J. Hayes noted that communication is an important part of an organization’s disaster response plan.

4.7 Meeting Times

In the past, as of November 1st the Board changed their meetings to begin at 4:00 p.m. and end at 7:30 p.m. with a ½ hour supper break at 5:30 p.m. Discussion ensued regarding the end time of the meetings. M. Mills noted that she will assign timelines to agenda items and ensure that the meeting ends at the given time.

Motion by K. Kost, seconded by O. Johnston.

BE IT RESOLVED THAT:

The Board of Directors meetings start at 4:00 p.m. and end at 7:30 p.m. with a ½ hour supper break effective November 9th, 2009.

MOTION CARRIED: 15.2009.4.7

5. Board Governance

5.1 Chair’s Report

M. Mills reported the following from the Council of Chairs meeting. She noted that there was some discussion regarding the Free Press article that dealt with the cancellation of the “Hope” project which sent surplus equipment to other countries. A directive from Health Canada had put an end to this project due to liability. It was noted that this project has been reinstated. A waiver will need to be signed in the future.

The Minister of Health has established a working group to look at Aging in Place to monitor what is happening with long term care services.

New Board member education is tentatively set for October 29th, 2009. This will be confirmed as soon as possible. M. Mills noted that I. Goodall-George will be attending. She has sent an email to R. Lock asking if this education was open to other Board members.

In Motion Challenge in support of the Chronic Disease Prevention Strategy: M. Mills circulated the “Challenge” form to the Board. Each Board member is invited to track their activity and report the kilometers traveled to R. Lock (rlock@rham.mb.ca) on a weekly basis. So far, 1200 km have been recorded and 2400 are needed to cover the distance from Burntwood to the Legislative. The goal is to make a presentation to the Minister of Healthy Living.

The Minister of Health was at the meeting and Board appointments, RHA Review Update and Financial Outlook was discussed. M. Mills noted that with regards to the RHA Review update, the Minister wanted communication recommendations to be the first priority. With reference to the financial outlook, M. Mills noted that the Chairs stated that Boards need more independency to make decisions to meet financial realities.

M. Mills will be attending the public meeting on Wednesday, September 16th in Reynolds regarding the Ambulance service.

The Board / District Health Advisory Council appreciation supper is being held at the Greenhouse Supper Club in Whitemouth prior to the Annual General Meeting. The Board was asked to RSVP if they had not already done so.

5.2 Finance, Capital Planning & Audit Committee

F. Thompson noted that the Finance, Capital Planning & Audit Committee met prior to the Board meeting. The Committee reviewed the amended Supportive Housing agreement and confirmed that the suggested changes have been integrated. F. Thompson noted that the Ironwood Investment Board has approved the amended agreement. The Committee now recommends Board approval.

Motion by B. Kramble, seconded by H. Slaby.

BE IT RESOLVED THAT:

The NEHA Board of Directors agrees to enter into an Agreement with Pinawa Ironwood Investment Ltd. as presented at the September 14th, 2009 Board meeting.

MOTION CARRIED: 15.2009.5.2A

Banking arrangements were also discussed at the meeting and the Committee recommends the following resolution.

Motion by B. Kramble, seconded by H. Slaby.

BE IT RESOLVED THAT:

The NEHA Board of Directors accept the proposal from the Sunova Credit Union dated August 28, 2009, and continue the banking arrangements with them for 3 years, to March 31, 2013, with the possibility of extending the arrangement for an additional 2 years.

MOTION CARRIED: 15.2009.5.2B

6. CEO / Operational Items

6.1 CEO Report

Annual General Meeting Posters have been included in the Board package for posting within your communities. J. Hayes noted that we will follow up in regards to transportation to Seymourville.

A revised Gantt chart for the Powerview-Pine Falls Primary Health Care / Aboriginal Traditional Healing capital project is included in the Board package for information. J. Hayes noted that each step requires Manitoba Health & Healthy Living approval.

The Calendar of Program & Support Service Presentations to the Board is included for information. The presentations extend through to the end of 2010. Discussion ensued. This item will be included under Business Arising on the next agenda.

Pine Falls Hospital bed occupancy: J. Hayes noted that we are not yet in a position to resume full bed capacity. This will be reviewed again in November. J. Hayes noted that he plans to share this with the local media. With regards to ensuring accommodation for all nurses we are recruiting, J. Hayes indicated that we are exploring the possibility of securing temporary accommodations for initial and short term accommodations with the Manitou Lodge.

J. Hayes noted that the Lac du Bonnet Medical Health Care Committee reported that they are adding a request for a new hospital to their support of NEHA's proposal for a new Personal Care Home. An article entitled, "MHCC adds hospital to agenda" was in the Lac du Bonnet Leader dated September 11, 2009.

Berens River Renal Health Program – J. Hayes noted that North Eastman Health Association has been asked by the Deputy Minister to participate in the planning for this capital project with a view to managing this program once the facility has been constructed. NEHA would manage the program in collaboration with the provincial Renal Health Program and the local community Health Centre. J. Hayes has asked the applicable Assistant Deputy Minister and the Executive Director of Capital Planning to come to a Board meeting to share information regarding this project. M. Mills noted that this can be discussed at the next meeting under presentation.

6.2 VP - Programs & Services Report

FASD – On September 9th, 2009, the province announced they are investing \$1.6 million to improve access to diagnostic services and expand resources for Manitobans living with fetal alcohol spectrum disorder (FASD). NEHA along with 6 other RHAs will be receiving funding. J. Coleman noted that our region has a number of cases that are all being referred to Winnipeg. The FASD Centre will oversee the administration and provide expertise to satellite sites as they are developed. We are hoping that assessments can be done via Telehealth.

Seasonal flu vaccination – J. Coleman noted that we are busy planning mass immunization clinics. Our region will hold 8 clinics in total. They will be in Oakbank, Beausejour, Whitemouth, Lac du Bonnet, Pinawa, Pine Falls, Victoria Beach and one in our Northern community for Manigotagan, Seymourville, and Hollow Water. We understand that Black River is planning its own clinics.

J. Coleman noted that NEHA is planning for a 30% increase in uptake. Typically we vaccinate 5,000 people for the seasonal flu and so this year we are planning for approximately 7,000. These clinics will occur in October.

H1N1 immunization – The H1N1 vaccine will be available in mid-November. The vaccine will be available to all Manitobans. J. Coleman noted that it is being reported that the clinical trials are showing that a second dose might not be required. NEHA is working through the logistics of this mass immunization. Our planning assumptions based on our population of 41,000 including First Nations indicate that NEHA will have to vaccinate approximately 32,000 people.

6.3 VP - Finance & Support Services Report

No report.

6.4 July 2009 Financial Statements

The July 2009 Financial Statements are included in the Board package for information. They have been reviewed in detail and are being recommended to the Board by the Finance, Capital Planning & Audit Committee.

7. Correspondence

- September & October 2009 Board Calendar
- Calendar of Program & Support Service Presentations to the Board 2009/2010
- Annual General Meeting Posters – *for posting in communities*

8. Adjournment

Motion by I. Goodall-George, seconded by D. Franklin.

BE IT RESOLVED THAT:

The meeting be adjourned at 9:05 p.m.

MOTION CARRIED: 15.2009.8.0

NEXT BOARD MEETINGS:

Monday, September 28th, 2009

Tuesday, October 13th, 2009