



# North Eastman Health Association Inc.

## *Association de santé du Nord-Est inc.*

**Board of Directors Meeting – MINUTES**  
**Meeting Number 17.2009.10.13**  
**NEHA Corporate Office – Board Room**  
**October 13<sup>th</sup>, 2009**

**Board Members Present:** M. Mills (Chair), R. Carmichael, T. Conroy, S. Day, I. Goodall-George, K. Kost, B. Kramble, D. MacDonald, V. Mathews, B. Sabanski, H. Slaby, F. Thompson

**Regrets:** F. Barker, D. Franklin, O. Johnston

**Staff present:** Jim Hayes, Chief Executive Officer  
Donna DeMarco, VP - Finance & Support Services

**Recorder:** Gisele Wilson, Executive Assistant – CEO

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### 1. Call to Order and Adoption of Agenda

The Chair called the meeting to order at 6:02 p.m. The agenda was adopted with the addition of:

4.2 CDPI Meetings – Living Like Champions

**Motion by B. Kramble, seconded by B. Carmichael.**

**BE IT RESOLVED THAT:**

**The agenda be adopted as amended.**

**MOTION CARRIED: 17.2009.1.0**

### 2. Presentation

#### **Ethics and Governance – Dr. Jim Read, Ph.D.**

J. Hayes introduced Dr. Jim Read. He also welcomed Leah Bueckert, Spiritual Care Coordinator noting that Leah will be coming and making a presentation to the Board in February.

Dr. Read provided a very interesting overview of Ethics & Governance. “Ethics involves the right people doing the right thing for the right reason.” Dr. Read’s presentation included Governance as a means to an end, Fiduciary responsibility of Boards, moral responsibility, NEHA Bioethical values, and policy and ethical governance.

M. Mills, on behalf of the Board, thanked Dr. Jim Read for his presentation. Dr. Read noted that he will email his presentation to G. Wilson and she can then provide copies to the Board. Dr. Read and Leah Bueckert left the meeting at 6:55 pm.

### 3. Adoption of Minutes

The minutes from the September 28<sup>th</sup>, 2009 meeting were reviewed and adopted as amended.

**Motion by S. Day, seconded by I. Goodall-George.**

**BE IT RESOLVED THAT:**

**The minutes from the September 28<sup>th</sup>, 2009 meeting be adopted as amended.**

**MOTION CARRIED: 17.2009.3.0**

## **BUSINESS ARISING**

### **3.1 5 year EMS Strategic Plan**

J. Hayes followed up with Manitoba Health & Healthy Living (MHHL) in terms of process to ensure that NEHA had their support in applying their policy direction as far as the Provincial EMS Framework Planning Document. MHHL have assured NEHA is correctly applying their decision.

Last Wednesday, M. Mills received a letter from Holly Krysko, CAO for the RM of Reynolds advising that Council does not agree with NEHA's decision. M. Mills responded to the letter indicating that she had requested J. Hayes to communicate to MHHL the Council's position and that we will wait to hear back from MHHL.

The Board agreed that perhaps a meeting could be arranged with representation from MHHL and the RM of Reynolds to discuss the proposal.

## **4. New Business**

### **4.1 Annual General Meeting Feedback**

M. Mills noted that both Annual General Meetings were well attended and the health information displays had good information. She thanked Therese Conroy for being the MC in Whitemouth and Furlon Barker in Seymourville. She also noted that good feedback was received with regards to the Board/DHAC Appreciation Dinner. The venue was excellent.

### **4.2 Chronic Disease Prevention Initiative (CDPI) Meetings – Living Like Champions**

The October 6<sup>th</sup> and October 8<sup>th</sup> meetings in Pine Falls and Beausejour respectively were very well attended at full capacity. The Speakers were great and the presentation made by S. Dick was excellent.

## **5. Board Governance**

### **5.1 Chair's Report**

M. Mills requested confirmation of attendance to the Aboriginal Cross Cultural Awareness day on Saturday, October 17<sup>th</sup>. M. Mills, O. Johnston, V. Mathews, K. Kost, B. Carmichael, B. Kramble, T. Conroy (am only), and S. Day confirmed.

M. Mills noted that November 1<sup>st</sup> is the deadline for registration to the Health Innovations Conference on November 25 & 26, 2009. Please advise G. Wilson if you are planning to attend. (K. Kost, T. Conroy, V. Mathews, H. Slaby and B. Sabanski will forward their registration form to G. Wilson). (Previously registered are: M. Mills, B. Carmichael, D. Franklin, I. Goodall-George)

M. Mills encouraged the Board to read the first section of the Office of the Auditor General's report, "Study of Board Governance in Crown Organizations", and then the different areas of interest. She noted that it is good information and is a valuable tool. She also noted the report states that 45% of Board members from crown organizations suggested they need training on reading financial statements and definitions pertaining to financial statements. M. Mills recommends that new NEHA Board member be given this information at their orientation meeting.

M. Mills noted that the 2008/09 Manitoba Health & Healthy Living Annual Report is available and can be accessed online on Manitoba Health's website <http://www.gov.mb.ca/health/ann/index.html>

## **5.2 Policy Committee**

H. Slaby noted that amended draft policies (I.1 Definitions; GP. 22 Board Linkages, District Health Advisory Council; and GP 32 Ethical Obligations) were circulated to the Board at the last meeting. H. Slaby put forth a resolution for approval.

**Motion by H. Slaby, seconded by T. Conroy.**

**BE IT RESOLVED THAT:**

**The NEHA Board of Directors approve the recommended revisions (as per the Policy Committee recommendations) to the following Policies: Section I – I.1 Definitions; GP. 22 – Board Linkages – District Health Advisory Council; and GP. 32 – Ethical Obligations**

**MOTION CARRIED: 17.2009.5.2**

## **5.3 Finance, Capital Planning & Audit Committee**

Minutes from the Finance, Capital Planning & Audit Committee meeting of September 14<sup>th</sup>, 2009 are included in the Board package for information. F. Thompson noted a meeting was held earlier today and the Committee discussed investment rates, accounts receivable and reviewed in detail the August 31<sup>st</sup>, 2009 Financial Statements.

The Chair called a break at 7:45 pm

The meeting reconvened at 7:55 pm

## **6. CEO / Operational Items**

### **6.1 CEO Report**

J. Hayes noted that NEHA will be commencing the Seasonal Flu shot clinics in the next couple of weeks. We will then be moving to the H1N1 immunizations. We are preparing to immunize approximately 30,000 residents. We anticipate recruiting additional Nurses along with utilizing our Public Health Nurses and clerical support associated with that. J. Hayes noted that a call to action was sent out by the MHHL. He noted that NEHA has received expression of interest from about 10 to 12 Nurses and EMS staff who are retired and/or not currently working.

He also acknowledged the Board's and DHAC's wish to help and volunteer wherever possible. When dates and locations for the clinics are established the Board and District Health Advisory Council members will be contacted. He reported that he participated on a provincial conference call this morning and plans are still being finalized. There will be a priority group to be immunized first which will include children six months to five years old, anyone of aboriginal ancestry, etc.

J. Hayes referred to the Lac du Bonnet Leader article by Marc Zienkiewicz entitled, "Unified strategy - needed to ensure our future". He noted that this is a very well written article about the issues regarding the seniors housing, personal care home beds, and a hospital.

Town of Lac du Bonnet – J. Hayes noted that the Town of Lac du Bonnet enquired with the Minister's office about the status of the Lac du Bonnet Personal Care Home proposal. MHHL's response was that the Lac du Bonnet Personal Care Home proposal is under active consideration and that MHHL will ensure that Lac du Bonnet and NEHA officials are informed as they continue in the decision making process.

The Lac du Bonnet Medical Health Care Committee have invited J. Hayes and M. Mills to meet with them on November 4<sup>th</sup> at 1:00 pm. This meeting is in preparation for their meeting with the Minister of Health.

J. Hayes noted that Dr. Campbell will come to the Board Meeting on November 9<sup>th</sup> and provide an update. He will also be requesting Board approval for physician privileges for the physicians that have recently joined us. This means that the presentation schedule to the Board will be amended as follows: Risk Management and Utilization Analysis Reports will be presented on November 23<sup>rd</sup>, Information Systems Services presentation will be moved to March 8<sup>th</sup>, and Material Services presentation will be deferred to a later date in 2010.

J. Hayes indicated that the Community Health Assessment information will be shared with the Board in January.

Also Included in the Board package for information is Manitoba Centre for Health Policy's summary report on Manitoba RHA Indicators Atlas 2009: Health Improving, but not for Everyone. J. Hayes noted that this is just a glimpse of the information which will be shared at the Rural and Northern Healthcare Day later this month.

## **6.2 VP - Programs & Services Report**

No report.

## **6.3 VP - Finance & Support Services Report**

No report.

## **6.4 Financial Statements**

D. DeMarco reviewed the Consolidated Statement of Operations as at August 31<sup>st</sup>, 2009. The statements have been reviewed in detail with the Finance, Capital Planning & Audit Committee. NEHA's year to date deficit as at August 31, 2009 is \$124,565.

## **7. Correspondence**

- October & November 2009 Board Calendar

REMINDER: Board meetings will switch to "winter hours" and begin at 4:00 pm with a supper break at 5:30 effective November 9<sup>th</sup>, 2009.

## **8. Adjournment**

**Motion by B. Kramble, seconded by B. Carmichael.**

**BE IT RESOLVED THAT:**

**The meeting be adjourned at 8:38 p.m.**

**MOTION CARRIED: 17.2009.8.0**

## **NEXT BOARD MEETING:**

**Monday, November 9<sup>th</sup>, 2009**

**Monday, November 23<sup>rd</sup>, 2009**