



North Eastman Health Association Inc.

Association de santé du Nord-Est inc.

Board of Directors Meeting – MINUTES
Meeting Number 18.2009.11.09
NEHA Corporate Office – Board Room
November 9th, 2009

Board Members Present: M. Mills (Chair), R. Carmichael, T. Conroy, D. Franklin, I. Goodall-George, O. Johnston, K. Kost, D. MacDonald, V. Mathews, B. Sabanski, H. Slaby, F. Thompson

Regrets: F. Barker, S. Day

Staff present: Jim Hayes, Chief Executive Officer
Judy Coleman, VP - Programs & Services
Donna DeMarco, VP - Finance & Support Services

Recorder: Gisele Wilson, Executive Assistant – CEO

1. Call to Order and Adoption of Agenda

The Chair called the meeting to order at 4:02 p.m. The agenda was adopted with the addition of:

- 4.6 All Things Pinawa (B. Sabanski)
- 4.7 Career Symposium in Beausejour (B. Sabanski)
- 4.8 NEHA Pulse (V. Mathews)

Motion by B. Carmichael, seconded by I. Goodall-George.

BE IT RESOLVED THAT:

The agenda be adopted as amended.

MOTION CARRIED: 18.2009.1.0

2. Presentation

VP of Medical Services – Dr. Garth Campbell

Dr. Campbell reported that when he was appointed to this position, there were a number of vacancies throughout the Region. As of today, he is pleased to report that NEHA has no physician vacancies. He noted that one of his goals is to get 7 physicians per call group and for the most part, this has been achieved.

Dr. Campbell noted that the newer Physicians that have recently come to our Region have been granted temporary approval he is now requesting Board approval be granted for Basic (non-obstetrical) clinical privileges in accordance with the College of Physicians & Surgeons of Manitoba. Dr. Campbell gave a brief description of each physician.

Motion by F. Thompson, seconded by D. Franklin.

BE IT RESOLVED THAT:

The NEHA Board of Directors hereby approve that Dr. Adel F. Ibrahim be appointed an active member of the medical staff, and be granted Basic (non-obstetrical) Clinical Privileges at Pine Falls Hospital.

MOTION CARRIED: 18.2009.2.0A

Motion by K. Kost, seconded by V. Mathews.

BE IT RESOLVED THAT:

The NEHA Board of Directors hereby approve that Dr. Reda Essa be appointed an active member of the medical staff, and be granted Basic (non-obstetrical) Clinical Privileges at Pine Falls Hospital.

MOTION CARRIED: 18.2009.2.0B

Motion by H. Slaby, seconded by D. Franklin.

BE IT RESOLVED THAT:

The NEHA Board of Directors hereby approve that Dr. Ataher S. Mohamed be appointed an active member of the medical staff, and be granted Basic (non-obstetrical) Clinical Privileges at Pine Falls Hospital.

MOTION CARRIED: 18.2009.2.0C

Motion by T. Conroy, seconded by I. Goodall-George.

BE IT RESOLVED THAT:

The NEHA Board of Directors hereby approve that Dr. Fathi Hashem be appointed an active member of the medical staff, and be granted Basic (non-obstetrical) Clinical Privileges at Pine Falls Hospital.

MOTION CARRIED: 18.2009.2.0D

Motion by V. Mathews, seconded by D. MacDonald.

BE IT RESOLVED THAT:

The NEHA Board of Directors hereby approve that Dr. Hasan A. Imhmed be appointed an active member of the medical staff, and be granted Basic (non-obstetrical) Clinical Privileges at Pinawa Hospital.

MOTION CARRIED: 18.2009.2.0E

Motion by D. Franklin, seconded by K. Kost.

BE IT RESOLVED THAT:

The NEHA Board of Directors hereby approve that Dr. Mary Hanna be appointed an active member of the medical staff, and be granted Basic (non-obstetrical) Clinical Privileges at Pinawa Hospital.

MOTION CARRIED: 18.2009.2.0F

Motion by H. Slaby, seconded by T. Conroy.

BE IT RESOLVED THAT:

The NEHA Board of Directors hereby approve that Dr. Sadhak Kadirsahib be appointed an active member of the medical staff, and be granted Basic (non-obstetrical) Clinical Privileges at Pinawa Hospital.

MOTION CARRIED: 18.2009.2.0G

Motion by I. Goodall-George, seconded by B. Sabanski.

BE IT RESOLVED THAT:

The NEHA Board of Directors hereby approve that Dr. Amgad Eskandar be appointed an active member of the medical staff, and be granted Basic (non-obstetrical) Clinical Privileges at Pinawa Hospital.

MOTION CARRIED: 18.2009.2.0H

Dr. Campbell noted that he is looking at having a physician come to the Region and perhaps join Dr. Lambrechts clinic. Dr. Nermeen Hanna hopeful will be working in the Blue Water district by early Spring.

Dr. Rasool Eskarifar will be Dr. Campbell's new partner at his clinic come March. He noted that Dr. Eskarifar's wife is also a family physician and will be going through the 13 month Medical Licensure Program for IMGs.

Dr. Campbell briefly listed various other physicians he is working with and hoping that they will come and work in our Region.

A question was posed in regards to our Colonoscopy program. Dr. Campbell noted that the concept of a Family Physician being able to do colonoscopy procedures is new and very unique. He is very pleased that Dr. Zeiler agreed to take the required training and noted that for the last 5 Fridays Dr. Zeiler has been doing this procedure.

M. Mills, on behalf of the Board, thanked Dr. Campbell for his very encouraging report and thanked him for all his efforts.

3. Adoption of Minutes

The minutes from the October 13th, 2009 meeting were reviewed and adopted as amended.

Motion by V. Mathews, seconded by B. Sabanski.

BE IT RESOLVED THAT:

The minutes from the October 13th, 2009 meeting be adopted as amended.

MOTION CARRIED: 18.2009.3.0

BUSINESS ARISING

3.1 Pine Falls Project – Community Meeting

J. Hayes reported that the meeting with the community will tentatively be held in the latter part of January 2010. We are working with MHHL in relation to process as far as the selection of an Architect. At this time, we are working with detailing the Functional Program.

A question was asked regarding promotion of the new facility. J. Hayes responded saying that NEHA will continue to work with the communities' local leadership in this regard.

3.2 EMS Presentation for Reynolds RM

J. Hayes reported that MHHL have assured NEHA is being consistent and correctly applying their policy direction as far as the Provincial EMS Framework Planning Document. MHHL have indicated that they would meet with us and the RM Councils of Reynolds and Whitemouth. J. Hayes will contact the Reeve of Reynolds to request on behalf of MHHL to meet and discuss planning.

3.3 Update on Berens River Project

J. Hayes reported that the Assistant Deputy Minister that asked for NEHAs involvement has indicated that there needs to be more work done with her staff as far as further planning. J. Hayes will keep the Board apprised.

4. New Business

4.1 Aboriginal Cultural Awareness Day

All those in attendance concurred that it was a day well spent with good information. It was great to have Oral's participation as he provided more insight.

4.2 Rural & Northern Healthcare Day & Provincial Leadership Forum

Rural & Northern Healthcare Day: Everyone in attendance agreed that it was a good day. The Facilitated Roundtable discussion was very valuable and the Atlas will be a huge resource for all kinds of topics.

Provincial Leadership Forum: The Keynote and Plenary Speakers were outstanding and inspiring. Lyle Bauer also did great at the Reflective Lunch. The Panel Discussion in the afternoon was good. It was noted that some people had difficulty hearing the presenters. All in all, it was a very good day.

It was also noted that the NEHA team provided a lot of leadership for this day and that the entire Planning Committee should be commended.

4.3 Manitoba eHealth Conference

H. Slaby attended the Manitoba eHealth Conference, Leading in Difficult and Challenging Times, on October 29th, 2009. He reported that it was a very interesting day with great information. It was an opportunity to hear how Manitoba is doing on its Electronic Health Record and other eHealth initiatives that will benefit patients, the public and health providers. Karen Stevens-Chambers, Director of Home Care Services did a great presentation on the Province-wide implementation of Home Care scheduling. H. Slaby noted that if anyone wishes further information please visit their website at: www.manitoba-ehealth.ca/ehr_iEHR.html

4.4 New Board Member Orientation Education

Ian Goodall-George noted that he thought the day was useful and interesting although he didn't think they allowed sufficient time for each topic.

4.5 East Gate Lodge Board Tour

M. Mills noted that if the Board is in agreement, the next facility Board tour will be of East Gate Lodge and Stony Plains in Beausejour on Monday, November 23rd, 2009. The Tour will begin at 2:30 pm at East Gate Lodge followed by the Board meeting at 4:00 pm in the Multipurpose Room. The Board was in agreement. D. Franklin sends his regrets.

4.6 All things Pinawa Meeting

B. Sabanski noted that she attended the Pinawa Town Forum meeting which focused on showcasing Ironwood Senior housing. She noted that NEHA's Grace Honke, Manager of Senior Support Program gave a presentation on supportive housing / assisted living, highlighting the benefits. Grace should be commended as she did a wonderful job.

4.7 Eastman Career Symposium in Beausejour

B. Sabanski attended the Eastman Career Symposium on October 22nd, and noted that North Eastman Health Association's booth was very attractive – C. Lidfors-Karklin needs to be commended as she is very dynamic and does an excellent job for the organization.

4.8 NEHA Pulse

V. Mathews stated that the October 2009 issue of the North Eastman Health Association Pulse was excellent. She noted disappointment to the fact that the DHACs were not included. J. Hayes indicated that the DHAC was featured in the last newsletter. It was agreed that the DHAC Membership listing will be included in future issues.

5. Board Governance

5.1 Chair's Report

M. Mills reported that she attended South Eastman RHAs Annual General Meeting on October 22nd, 2009 in La Broquerie. She noted that their meeting had the Medical Officer of Health present the Community Health Assessment followed by Round Table discussion. They had a number of displays and information. She then circulated handouts from the meeting for information.

M. Mills noted that she and J. Hayes attended the Lac du Bonnet Medical Health Care Committee on November 4th, 2009. This meeting was in preparation for the meeting with the Minister. She noted that there is a tentative date of November 20th, 2009 at 1:00 pm but has yet to be confirmed.

M. Mills reported that Boyd Kramble has resigned from the Board effective November 1st, 2009 for personal reasons.

It was noted that with the resignation of B. Kramble from the Board, this leaves a vacant position to the Finance, Capital Planning & Audit Committee and the Human Resources Committee. O. Johnston volunteered to join the Finance, Capital Planning & Audit Committee and I. Goodall-George volunteered to join the Human Resources Committee.

Motion by H. Slaby, seconded by D. Franklin.

BE IT RESOLVED THAT:

The NEHA Board appoints Oral Johnston to the Finance, Capital Planning & Audit Committee.

MOTION CARRIED: 18.2009.5.1A

Motion by V. Mathews, seconded by F. Thompson.

BE IT RESOLVED THAT:

The NEHA Board appoints Ian Goodall-George to the Human Resources Committee.

MOTION CARRIED: 18.2009.5.1B

M. Mills asked if those Board Member attending the Health Innovations Conference on November 25 & 26, 2009 would like to meet and have supper together on November 25th. Everyone agreed and thought Boston Pizza was a good place to go. G. Wilson will therefore book the semi private room at Boston Pizza for November 25th. Those registered to attend the conference are: M. Mills, B. Carmichael, T. Conroy, D. Franklin, I. Goodall-George, K. Kost, V. Mathews, H. Slaby and B. Sabanski.

M. Mills noted that a revised Program & Support Service Presentations to the Board is included in the Board package.

J. Hayes also noted that if the Board agrees, there are two Saturdays put aside for the renewal process of our Strategic Plan (2011-2016).

Saturday, January 23rd, 2010: For Board of Directors, Senior and Regional Management staff – to receive the Community Health Assessment information/data with findings from the MCHP RHA Indicator Atlas 2009.

Saturday, February 27th, 2009: For Board of Directors, Senior and Regional Management staff – Renewal of Strategic Plan – Comprehensive overview of Strategic Planning, Planning Guidelines.

The Board agreed to the two Saturday dates. They requested a copy of the Community Health Assessment prior to the January 23rd, 2010 meeting. J. Hayes agreed that the Community Health Assessment would be distributed to the Board at the January 11th, 2010 Board meeting.

5.2 Policy Committee

H. Slaby noted that the Policy Committee Minutes from the September 28th, 2009 meeting are included in the Board package for information. Also included is a draft of Board Policy GP.16 Board Self-Evaluation Question (page 31) which has been amended as per the September 28th Policy Minutes. The Policy Committee would like the Board to review and noted that a resolution for approval will be put forth at the next Board meeting.

The next Policy Committee meeting is scheduled for December 14th at 3:00 pm.

5.3 Finance, Capital Planning & Audit Committee

F. Thompson noted that the Finance, Capital Planning & Audit Committee Minutes from the October 13th, 2009 meeting are included in the Board package for information.

At today's meeting, the Committee discussed the Pine Falls Hospital bed closure, the Pine Falls Capital Project, the Calendar of Review Items. The Committee also discussed MHHL's approval of the 2009/10 Small Projects Fund for Network Upgrade and Infrastructure Upgrade. The Committee recommends Board approval for this.

Motion by H, Slaby, seconded by D. Franklin.

BE IT RESOLVED THAT:

The NEHA Board of Directors authorizes the borrowing of \$164,635 for the 2009/10 Small Projects Fund – Network Upgrade and Infrastructure Upgrade, as indicated in the October 15th, 2009 attached letter(s) from Manitoba Health & Healthy Living, the principal and interest payments will be fully funded by MHHL.

MOTION CARRIED: 18.2009.5.3

The Chair called a break at 5:50 pm

The meeting reconvened at 6:15 pm

6. CEO / Operational Items

6.1 CEO Report

Pine Falls bed reduction: Staff are managing well with the bed reduction. J. Hayes noted that we continue to work diligently with recruitment. We are optimistic that we can sufficiently recruit to fill the vacancies. We continue to monitor this situation and hope that we can perhaps reopen the beds in the early new year.

Pine Falls Capital Project: Jim indicated that Manitoba Health & Healthy Living has recommended that we have an Expression of Interest and Request for Qualification process for selection of the Architect for the Project. This process will occur in November and December with MHHL's assistance and involvement.

EMS – J. Hayes noted that in the last 3 to 6 months, we have been experiencing increased costs due to increased shifts, overtime and geoposting. Retention of staff is important and we will continue to monitor the staffing situation.

French Language Services Plan – NEHAs French Language Services Plan (2008-2013) which was approved by this Board has been sent to the Conseil communauté en santé du Manitoba

for signature and then it will subsequently be sent to the Minister of Health and the Minister responsible for FLS for their approval.

Accreditation: J. Hayes noted that work continues in addressing the issues identified in the Accreditation Forecast Report. B. Frith is scheduled to come to the Board meeting on December 14th, 2009 and will report our progress.

6.2 VP - Programs & Services Report

J. Coleman reported that there has been a tremendous amount of planning and dealing with H1N1. We are very proud of our team especially the Public Health Team. In terms of our clinics, we have been able to continue with our planned clinics. We looked at all priority groups in all our districts and were able to distribute our designated amount of vaccine equitably throughout our districts. At this time, we have not run out of the vaccine and we are hopeful that our vaccine supply will increase and we will be able to open the clinics to groups 2 and 3.

6.3 VP - Finance & Support Services Report

No report.

6.4 Financial Statements

D. DeMarco reviewed the Consolidated Statement of Operations as at September 30th, 2009 noting that the Finance, Capital Planning & Audit Committee reviewed these in detail. NEHA's year to date deficit as at September 30th, 2009 is \$41,587.

7. Correspondence

- November & December 2009 Board Calendar
- Copy of Dr. Jim Read's presentation to the Board (October 13, 2009)

At this time, staff left the meeting and the Board went In-Camera.

Motion by F. Thompson, seconded by B. Carmichael.

BE IT RESOLVED THAT:

The meeting move in-camera at 7:28 pm.

MOTION CARRIED: 18.2009.7.0A

Motion by F. Thompson, seconded by B. Carmichael.

BE IT RESOLVED THAT:

The meeting move out-of-camera at 7:39 pm.

MOTION CARRIED: 18.2009.7.0B

8. Adjournment

Motion by O. Johnston, seconded by D. MacDonald.

BE IT RESOLVED THAT:

The meeting be adjourned at 7:40 p.m.

MOTION CARRIED: 18.2009.8.0

NEXT BOARD MEETING:

Monday, November 23rd, 2009 (East Gate Lodge – Beausejour)

Monday, December 14th, 2009