



North Eastman Health Association Inc.

Association de santé du Nord-Est inc.

Board of Directors Meeting – MINUTES
Meeting Number 11.2009.05.25
NEHA Corporate Office – Board Room
May 25th, 2009

Board Members Present: M. Mills (Chair), R. Carmichael, S. Day, O. Johnston, K. Kost, B. Kramble, D. MacDonald, V. Mathews, B. Sabanski, H. Slaby, F. Thompson

Regrets: F. Barker, T. Conroy, D. Franklin, I. Goodall-George

Staff present: Jim Hayes, Chief Executive Officer
Judy Coleman, VP - Programs & Services
Donna DeMarco, VP - Finance & Support Services
Bonnie Frith, VP - Quality & Organizational Development

Recorder: Gisele Wilson, Executive Assistant – CEO

1. Call to Order and Adoption of Agenda

The Chair called the meeting to order at 6:05 p.m. The agenda was adopted with the following addition:

- 3.2 Retirement Dinner (H. Slaby)
- 3.3 Volunteer Appreciation BBQs (V. Mathews)
- 3.4 Beausejour Hospital (B. Carmichael)
- 3.5 Meeting Dates (B. Carmichael)
- 3.6 Board Human Resources Committee Meeting (B. Sabanski)
- 3.7 Graduations (O. Johnston)

Motion by B. Sabanski, seconded by B. Kramble.

BE IT RESOLVED THAT:

The agenda be adopted as amended.

MOTION CARRIED: 11.2009.1.0

2. Adoption of Minutes

The minutes of the May 11th, 2009 Inaugural Meeting were adopted as presented.

Motion by B. Kramble, seconded by S. Day.

BE IT RESOLVED THAT:

The minutes of the May 11th, 2009 Inaugural meeting be adopted as presented.

MOTION CARRIED: 11.2009.2.0A

The minutes of the May 11th, 2009 Regular Meeting were adopted as amended.

Page 3, section 4.1, Accreditation Week: should read, “*The **Surveyors** have indicated...*”.

Page 4, section 4.2, resolution should read, “*The North Eastman Health Association Inc. Board of Directors hereby recommends the draft **2009/2010** Operating Budget...*”

Motion by K. Kost, seconded by H. Slaby.

BE IT RESOLVED THAT:

The minutes of the May 11th, 2009 Regular meeting be adopted as amended.

MOTION CARRIED: 11.2009.2.0B

BUSINESS ARISING

2.1 WRHA Ethics Services RHAM Proposal

It was noted that copies of the proposal were distributed to the Board at the April 14th, 2009 meeting. The Appendices C, D and E are included in tonight's Board package for the Board's information. J. Hayes noted that our Regional Management Team will be attending an "Ethics in Healthcare Management Workshop" on Thursday, May 28th which is being facilitated by Sheila Toews of the WRHA. Further discussion ensued. The Board at this time requested to go in-camera.

Motion by H. Slaby, seconded by B. Carmichael.

BE IT RESOLVED THAT:

The meeting move "in-camera" at 7:15 p.m.

MOTION CARRIED: 11.2009.2.1A

Motion by F. Thompson, seconded by H. Slaby.

BE IT RESOLVED THAT:

The meeting move "out-of-camera" at 7:25 p.m.

MOTION CARRIED: 11.2009.2.1B

The following motion was put forth.

Motion by B. Kramble, seconded by D. MacDonald.

BE IT RESOLVED THAT:

North Eastman Health Association participate and enter into the Agreement proposal with the WRHA for the provision of Ethics services.

MOTION DEFEATED 11.2009.2.1C

The Chair called a break at 7:25 p.m.

The meeting reconvened at 7:35 p.m.

3. New Business

3.1 Accreditation Week Preparation

B. Frith distributed a memo inviting the Board of Directors to attend at the SunGro Centre in Beausejour the Accreditation Organizational Overview on Sunday, June 7th from 2:00 to 3:00 and then immediately following to participate in a Governance Discussion Group with the Surveyor Team from 3:00 to 4:00 p.m.

B. Frith distributed and reviewed with the Board potential questions that the Surveyors may ask during the Governance Discussion Group. She encouraged the Board to review the Board Self Assessment which was done by the Board in January along with the Governance Action Plan. It was agreed that Jim and Bonnie would provide further information by email to the Board.

B. Frith also gave a quick overview of the Surveyors Schedule for the week and noted that the Organizational Debriefing will be held on Friday, June 12th at the SunGro Centre at 11:30 a.m.

3.2 Retirement Dinner

All agreed that the Retirement Dinner was very nice and that the venue is excellent. Some discussion followed. It was suggested that we have a profile of each of the honoree limited to one page and included with the program.

3.3 Volunteer Appreciation BBQs

The 2009 Volunteer / Staff Appreciation and Service Recognition BBQ events will begin on June 15th. The Program layout will have Brian Magnusson, Director, Human Resources Services welcoming everyone then followed by the Board member who will bring greetings and opening remarks. The Volunteers will then be recognized followed by the service recognition portion. Thank you to all and closing remarks will be made by the Chief Executive Officer / designate.

June 15 th	Pinawa Hospital including Corporate Office	Margaret / Barbara / Boyd
June 16 th	East Gate Lodge including Payroll, Purchasing and Information Systems Services	Bob / Steve / Dan
June 19 th	Lac du Bonnet PCH including the Lac du Bonnet Primary Health Care Centre	Boyd / Virginia / Barbara
June 22 nd	Beausejour Health Centre	Bob / Steve / Dan
June 23 rd	Whitemouth District Health Centre	Therese / Boyd
June 24 th	Kin Place Health Complex	Bob
June 26 th	Pine Falls Health Complex including Sunnywood Manor	Harold / Fran

3.4 Beausejour Hospital

B. Carmichael noted that on May 19th, 2009 all the existing TVs were removed from the Beausejour Hospital and new ones will be or have been installed including Shaw Cable. He noted that according to the Fundraising Committee, they have raised enough money for all the TVs and cable for one year. Their goal of raising enough money for five years will certainly be met. Everyone present agreed this a very commendable initiative by the Beausejour community.

B. Carmichael noted that at the Co-op Annual General Meeting, a donation in the amount of \$150 was presented to the Beausejour Hospital. B. Carmichael accepted the donation on behalf of North Eastman Health Association.

B. Carmichael inquired about the medical students who were visiting the North Eastman. He indicated that perhaps there should have been a Board representative at the Wine and Cheese. J. Hayes noted that this event is hosted and organized by the Town Councils. He stated that for next year, if any of the Towns are hosting a reception for the medical students, he would request that a Board representative from the community be invited. J. Hayes also indicated that this is the fourth year that NEHA has had first year medical students come to the Region. There are a total of nine students (3 in Pinawa, 3 in Beausejour and 3 in Pine Falls) who come out and spend the week shadowing our physicians. Thank you to Lydia McCoy, Executive Assistant for all her work in coordinating this week for the medical students.

3.5 Meeting Dates

B. Carmichael suggested that all Board meeting dates including the sub-Committee meetings be included at the end of the Board minutes and therefore getting rid of the Board Calendar. The Board consensus was to continue receiving the Board calendar.

3.6 Board Human Resources Meeting

B. Sabanski suggested that a Human Resources Committee meeting be held prior to Accreditation. All Committee members agreed to have the meeting on June 1st with supper at 5:00 p.m. and the meeting to begin at 5:30 p.m.

3.7 Graduation Scholarships

The 2009 NEHA Scholarship presentation listing was included in the Board package. The Board was advised that this listing is confidential as the recipients of the Award will only be announced at the Ceremony. The following Board members were identified as presenters:

Lac du Bonnet Senior School	Karen Kost
Edward Schreyer School	Steve Day
Whitemouth High School	Therese Conroy / Barbara Sabanski as back-up
Pinawa Secondary School	Barbara Sabanski
Powerview High School	Harold Slaby
Springfield Collegiate	Donna MacDonald

No applicants for the NEHA Scholarship were received from the Wanipigow School.

4. Board Governance

4.1 Chair's Report

M. Mills noted that at the Lac du Bonnet Town Hall meeting, there were approximately 350 people and the MC, Ken Lodge, did a very good job of running the meeting. She noted that Jean Cox from Manitoba Health & Healthy Living read an email from the Minister of Health that was sent to the Healthcare Committee inviting them to arrange a meeting with her to discuss the results of the public meeting as well as other issues related to health care services in the Lac du Bonnet area.

M. Mills requested Board members to insert into the Board Policy Binder the following two pages (distributed this evening with the Board package):

- Resolution page
- Amendment page

M. Mills noted that Harold Slaby is the new Chair of the Board Policy Committee and Barbara Sabanski is the Recorder.

4.2 Policy Committee

H. Slaby noted that the Policy Committee met prior to the Board meeting. The Committee will further review the information provided by J. Hayes in regards to an Ethical Decision Making Framework.

H. Slaby advised that he would be emailing the Policy Committee members in regards to the next meeting date.

5. CEO / Operational Items

5.1 CEO Report

Powerview-Pine Falls Role Statement: Included in the Board package for information is the revised copy of the Role Statement. J. Hayes indicated that the Role Statement is now completed and we are now proceeding with the Functional Program planning. J. Hayes noted that members of the Planning Committee toured the Transcona Access Centre and that MHHL has arranged for members of the Committee to visit a best practice site for primary care and aboriginal traditional healing at Fort Qu'Appelle in Saskatchewan later in June.

H1N1 Influenza A: nothing further to report.

2009/10 Operating Budget: J. Hayes noted that he, D. DeMarco and J. Coleman will be meeting with Manitoba Health & Healthy Living tomorrow in regards to the operating budget.

Berens River Renal Health Centre Project: J. Hayes noted that the province has committed to this project and NEHA has been asked as an RHA to participate. J. Hayes has attended a couple of meetings and noted that he was able to emphasize to the group the need for developing and executing a human resource plan prior to completing construction of the facility. This is a very challenging project.

French Language Services: J. Hayes noted that we are close to having the draft French Language Services Plan document complete. He indicated that this document will be brought to the Board shortly for their review and approval prior to sending to government.

East Beaches Wellness Coalition: J. Hayes indicated that an alternate location has been made available at Grand Marais for the Wellness Centre. Although the new proposed location is just inside the Interlake RHA, at least half or more of the residents who will access the Wellness Centre will be from North Eastman. As a result, Wellness staff from both RHAs will work together and utilize the Wellness Centre after it is built.

Lac du Bonnet Town Hall Meeting: J. Hayes noted that the Lac du Bonnet Healthcare Committee was pleased with the attendance and very much wanted to work with NEHA. He noted that the Committee would be contacting the Minister to arrange for a meeting as indicated by the Minister's message that she would welcome the opportunity to meet with the Committee.

The presentation and discussion regarding the future plans for EMS service in North Eastman went very well. Everyone in attendance were in agreement with the option of strengthening staffing for the Lac du Bonnet and Pinawa EMS stations.

J. Hayes noted that people expressed some frustration with the lack of progress in securing approval regarding the Personal Care Home project, but he advised them that the project remains our number one priority.

In regards to the Committee wanting an Emergency room service located in the Lac du Bonnet Health Centre, J. Coleman spoke to this at the meeting. She explained that our primary care physician services include minor procedures on a scheduled appoint basis and as there is a

hospital 20 minutes away, it is not feasible to expect emergency room resources (staff and equipment) to be made available in Lac du Bonnet. J. Coleman also indicated that with full staffing we are now in a position to book urgent primary care appointments on a same day or next service.

J. Hayes also noted that Gerald Hawranik spoke at the meeting as well and indicated that he feels that eventually Lac du Bonnet should have a hospital and he will be generating a petition in this regard with the realization that this could take 10 to 12 years.

All in all, the meeting went well and it seemed like the Committee was pleased with the evening.

Supportive Housing: J. Coleman noted that with regards to the Springfield project, the Dugald Seniors Housing group agreed to partner with NEHA and Manitoba Housing & Renewal Corporation for the development of supportive housing. It hoped that the building will begin before the end of the year.

With regards to the Pinawa Supportive Housing, J. Coleman noted that NEHA has partnered with the Pinawa Ironwood Investment group and Manitoba Housing & Renewal Corporation for the provision of a supportive housing service package. J. Coleman noted that an Agreement has been drawn up between NEHA and Pinawa Ironwood Investments. She noted that the agreement has had extensive legal review by Pitblado and HIROC has also reviewed it from their perspective.

J. Hayes noted that the Board needed to be aware of the potential financial risk involved in the agreement. On the other hand, he felt it was important for the Board to know that J. Coleman, Lorraine Dent-Prychun and Karen Stevens-Chambers did not anticipate any difficulties with occupancy issues which would negate the financial risk issue. The proposal will be emailed to the Finance, Capital Planning & Audit Committee for their review and then a recommendation will be made to the Board as a whole. The next Finance, Capital Planning & Audit Committee meeting is scheduled for June 22nd prior to the Board meeting. M. Mills noted that if a Committee meeting is required earlier, the Chair of the Committee could call a special meeting.

6. Correspondence

- Draft Regional Ethics Committee Meeting Minutes (April 29, 2009) – *for information*
- Draft District Health Advisory Council Meeting Minutes (May 19, 2009) – *for information*
- District Health Advisory Council Membership Listing (May 2009) – *for information*
- June 2009 Board Calendar

D. DeMarco will email the District Health Advisory Council budget sheet to the Board for their information.

As in the past, the Board agreed to cancel the second Board meeting in July (July 27) and the first meeting in August (August 10).

Motion by O. Johnston, seconded by K. Kost.

BE IT RESOLVED THAT:

The Board Meetings of July 27th, 2009 and August 10th, 2009 be cancelled.

MOTION CARRIED: 11.2009.6.0

7. Adjournment

The meeting ended at 9:27 p.m.

Motion by B. Carmichael, seconded by B. Kramble.

BE IT RESOLVED THAT:

The meeting be adjourned at 9.27 p.m.

MOTION CARRIED: 11.2009.7.0

NEXT MEETINGS:

Sunday, June 7th, 2009 / SunGro Centre, Beausejour

2:00 to 3:00 p.m. Accreditation Organizational Overview

3:00 to 4:00 p.m. Board Governance Group Discussion with the Surveyor Team

Monday, June 8th, 2009 Board of Directors Meeting – CANCELLED

Friday, June 12th, 2009 / SunGro Centre, Beausejour

11:30 to 12:30 p.m. Accreditation Debriefing & Celebration

Monday, June 22nd, 2009 – Board of Directors Meeting

Monday, July 13th, 2009 – Board of Directors Meeting