



# North Eastman Health Association Inc.

## *Association de santé du Nord-Est inc.*

**Board of Directors Meeting – MINUTES**  
**Meeting Number 13.2009.07.13**  
**NEHA Corporate Office – Board Room**  
**July 13<sup>th</sup>, 2009**

**Board Members Present:** M. Mills (Chair), R. Carmichael, T. Conroy, S. Day, D. Franklin, I. Goodall-George, O. Johnston, K. Kost, B. Kramble, D. MacDonald, V. Mathews, B. Sabanski, H. Slaby, F. Thompson

**Regrets:** F. Barker

**Staff present:** Jim Hayes, Chief Executive Officer  
Donna DeMarco, VP - Finance & Support Services

**Recorder:** Gisele Wilson, Executive Assistant – CEO

---

---

### **1. Call to Order and Adoption of Agenda**

The Chair called the meeting to order at 6:05 p.m. The agenda was adopted with the following addition:

New Business:

- 3.2 Scholarship Presentations and Volunteer/Staff Appreciation Events
- 3.3 Adult Day Program (F. Thompson)

**Motion by S. Day, seconded by H. Slaby.**

**BE IT RESOLVED THAT:**

**The agenda be adopted as amended.**

**MOTION CARRIED: 13.2009.1.0**

### **2. Adoption of Minutes**

The minutes of the June 22<sup>nd</sup>, 2009 meeting were reviewed and adopted as amended.

**Motion by B. Kramble, seconded by D. Franklin.**

**BE IT RESOLVED THAT:**

**The minutes of the June 22<sup>nd</sup>, 2009 meeting be adopted as amended.**

**MOTION CARRIED: 13.2009.3.0**

## **BUSINESS ARISING**

### **2.1 Supportive Housing Agreement**

J. Hayes indicated that the suggested changes from the previous meeting have been incorporated into the agreement and redistributed to the Finance, Capital Planning & Audit Committee for their further review. He also noted that supplementary to that, there has been some further discussion with our insurer and legal counsel regarding the matter of insurance. Discussion ensued. On page 5, section 3.1, the "Consequential Amendments Act" should be referenced along with the Residential Tenancies Act. Also, it was thought that in section 3.1 (a) and (b), the word "consecutive" should be included where there is reference to the number of months.

J. Coleman and J. Hayes will be meeting with the Ironwood group on Wednesday. J. Hayes will keep the Board apprised in terms of progress.

**3. New Business**

**3.1 French Language Services Plan**

J. Hayes indicated that French Language Services (FLS) legislation requires designated RHAs develop a French Language Services Plan. We are pleased to provide the Board with a copy of NEHAs draft FLS Plan. J. Hayes noted that the Plan is generic and has been tailored to North Eastman Health Association. J. Hayes noted that earlier this year, NEHA was fortunate in successfully hiring Michelle Berthelette into a combined position - French Language Services Coordinator (.4 EFT) and Wellness Facilitator (.6 EFT) for the Blue Water District.

J. Hayes stated that the Board should read through the FLS Plan and forward any questions to G. Wilson who in turn will forward them to the appropriate person to be answered at the next Board meeting. He also noted that it is hoped that the Plan can be finalized and approved by the Board at the next meeting.

**3.2 Scholarship Presentations and Volunteer/Staff Appreciation Events**

Board members who attended the Graduation Ceremony to present the NEHA Scholarship gave a brief report.

The following were the successful recipients of the 2009 NEHA Scholarship:

Chelsey Shura	Lac du Bonnet Senior School
Jessica Litke	Edward Schreyer School
Kaitlin Adey	Whitemouth School
Michael Parcey	Pinawa Secondary School
Chelsea Nault	Powerview School
Braedon Borschawa	Springfield Collegiate

In regards to the *Volunteer/Staff Appreciation events*, the Board agreed these events were well attended, although the Volunteer numbers were slightly down. J. Hayes noted that each registered Volunteer is sent an invitation to attend in the mail.

The Planning Committee should be complimented on the successful organization of these events. The décor, food, program, and the recognition of volunteers were excellent. M. Mills also noted that she had received positive comments from individuals who were in attendance. J. Hayes will pass on the Board's comments to the Planning Committee.

**3.3 Adult Day Program**

F. Thompson wanted to commend the new program being offered to seniors. She noted that activities such as day trips, evening programs, etc. have been held at the Foyer Chateauguay and the seniors truly enjoy participating.

J. Hayes indicated that this program is funded by the province through Aging in Place/Long Term Care Strategy and is called Supports to Seniors in Group Living (SSGL). A paid worker helps seniors with activities of daily living and also to socialize with each to ward off any isolation.

## **4. Board Governance**

### **4.1 Chair's Report**

On June 23<sup>rd</sup>, M. Mills and J. Hayes along with J. Coleman and J. Ferens attended a Council meeting at the RM of Reynolds in regards to EMS services. The meeting was to make them aware of the changes in service. J. Hayes apprised Council that NEHA will continue to monitor call volume statistics and amend the plan as appropriate. M. Mills also noted that after discussion with the Council, she and J. Hayes agreed to attend a public meeting if one was to be organized. She also noted that last Wednesday, July 8<sup>th</sup>, she and J. Hayes attended the RM of Whitemouth Council meeting to apprise them of the changes.

M. Mills noted that she will be away on vacation from July 14<sup>th</sup> through to August 15<sup>th</sup> and if there are any Board concerns, please contact Therese Conroy, Vice Chair.

### **4.2 Policy Committee**

H. Slaby noted that the Policy Committee minutes from the May 25<sup>th</sup> meeting are included in the Board package for information. He noted that a meeting was held earlier today and the Committee reviewed Policy GP.32, GP. 16 and GP. 22. H. Slaby stated that the Committee will be bringing forth some suggested revisions to a future Board meeting for the Board's approval.

The next Policy Committee meeting will be held on September 14<sup>th</sup>, 2009 at 3:30 p.m.

## **5. CEO / Operational Items**

### **5.1 CEO Report**

*H1N1 Influenza* – J. Hayes noted that the Deputy Minister has temporarily suspended the weekly conference calls. We continue to monitor activity from an operational standpoint. NEHA has not had a significant increase in people presenting to our ERs or Primary Health Care Centres with flu-like symptoms.

*Pine Falls Echo articles* – Some discussion ensued regarding the articles that have been printed in the Pine Falls Echo. J. Hayes noted that he received a call from Shirley Lavallee asking him if he would attend a meeting in Pine Falls with a group of community people. The meeting is scheduled for Tuesday, August 4<sup>th</sup>, 2009 and J. Hayes stated that he and J. Coleman would be attending. J. Hayes will advise Board Members H. Slaby and F. Thompson of the time and location of the meeting once it is known.

*Accreditation Report* – J. Hayes indicated that NEHA has just received the Accreditation Forecast Report. Senior Management will need to review the report. He noted that the new approach is that we are given a "forecast" report which indicates areas for improvement and between now and the end of the December, we need to document evidence of actions taken. This information will be taken into consideration before the final report and accreditation decision is issued. B. Frith will present and review with the Board the Forecast Report and indicate what needs to be done before the end of December.

*Submission of NEHA 2010/11 Health Plan Cover letter* – J. Hayes noted that the 2010/11 Health Plan was submitted to Manitoba Health & Healthy Living on June 24<sup>th</sup>, 2009 and a copy of the cover letter is included in the Board package for information. He briefly reviewed the letter and noted that the narrative and references are important issues.

*Lac du Bonnet Health Care Committee* – J. Hayes noted that he has responded to a letter received from the Secretary of the Lac du Bonnet Medical Health Care Committee requesting a formal response to their three main concerns. Copies of the letters have been included in the Board package for information. He indicated that the Committee will be working with the Minister of Health to arrange for a mutually convenient time to meet and we anticipate that we will be invited.

*Beausejour Hospital TV Fundraising* – J. Hayes noted that this has been a significant project where the Fundraising Committee and the community got together and was successful in fundraising enough money to have new TVs installed including cable in each room at the Beausejour Hospital. He stated that this is a very commendable initiative and will be recognized through our Care Team Manager.

*Berens River Renal Health Program* – NEHA has been asked to assist with the planning for the provision of a renal health program including dialysis for the Berens River First Nation. J. Hayes indicated that he is currently participating on the Planning Committee for this project and recently visited Berens River.

*Fort Qu'Appelle Visit* – J. Hayes noted that a total of 24 people participated in the visit to the All Nations Healing Hospital in Fort Qu'Appelle, Saskatchewan. This is a well established aboriginal healing centre. This was an excellent day and very helpful.

## **5.2 VP - Programs & Services Report**

No report.

## **5.3 VP - Finance & Support Services Report**

*Powerview-Pine Falls Capital Project* – D. DeMarco noted that we will continue to work on the Functional Programming plan into the summer and fall. An updated project Gantt Chart will be provided at a subsequent Board meeting.

## **6. Correspondence**

- August 2009 Board Calendar
- North Eastman Breeze (June/July 2009)

## **8. Adjournment**

The meeting ended at 8:30 p.m.

**Motion by O. Johnston, seconded by D. Franklin.**

**BE IT RESOLVED THAT:**

**The meeting be adjourned at 8:30 p.m.**

**MOTION CARRIED: 13.2009.8.0**

## **NEXT MEETINGS:**

**Monday, August 24<sup>th</sup>, 2009**

**Monday, September 14<sup>th</sup>, 2009**