



North Eastman Health Association Inc.

Association de santé du Nord-Est inc.

Board of Directors Meeting – MINUTES

Meeting Number 20.2009.12.14

Corporate Office, Pinawa

December 14th, 2009

Board Members Present: M. Mills (Chair), F. Barker (5:30), R. Carmichael, S. Day, D. Franklin, I. Goodall-George, O. Johnston, K. Kost, D. MacDonald (4:45), V. Mathews, B. Sabanski, H. Slaby

Regrets: T. Conroy, F. Thompson

Staff present: Jim Hayes, Chief Executive Officer
Donna DeMarco, VP - Finance & Support Services

Recorder: Lydia McCoy, Executive Assistant & Gisele Wilson, Executive Assistant – CEO

1. Call to Order and Adoption of Agenda

The Chair called the meeting to order at 4:05 p.m. The agenda was adopted with the addition of:

4.1 Leave of Absence (V. Mathews)

Motion by H. Slaby, seconded by B. Carmichael.

BE IT RESOLVED THAT:

The agenda be adopted as amended.

MOTION CARRIED: 20.2009.1.0

J. Hayes reported that Judy Coleman was in a serious car accident and is still recovering at home. She hopes to gradually return to work in the new year.

J. Hayes also noted that NEHA has requested an extension of 30 days from Accreditation Canada regarding the Accreditation Forecast Progress Report deadline of December 29th, 2009 due to J. Coleman's accident and the considerable workload related to the H1N1 Pandemic. Therefore, the Accreditation Forecast Report Update will be provided to the Board at the January meeting.

2. Presentation – Long Term Care Program

Lorraine Dent-Prychun, Director of Long Term Services noted that her presentation handouts were distributed to the Board prior to the meeting. Lorraine provided the Board with an overview of the Long Term Care Program, demographics about the residents, highlighting Patient Safety, indicators and statistics along with sharing accomplishments and goals.

M. Mills thanked Lorraine for her presentation.

3. Adoption of Minutes

The minutes from the November 23rd, 2009 were reviewed and adopted as amended.

Page 4 under 6.1 CEO Report, should read: **H1N1** Flu Shot Clinics.

Motion by H. Slaby, seconded by B. Sabanski.

BE IT RESOLVED THAT:

The minutes from the November 23rd, 2009 meeting be adopted as amended.

MOTION CARRIED: 20.2009.3.0

BUSINESS ARISING

3.1 Health Innovations Conference

All who attended the Health Innovations Conference on November 25 and 26, 2009 agreed it was good and very informative. All presenters were great and it was also noted that Philippa Robinson's presentation, "Creating a 'no wait' culture for elective care in England" was very comprehensive.

3.2 Leadership Forum Evaluations

Unfortunately, the electronic evaluation forms were not sent out to all participants as not all email addresses were included. This will be corrected for next year.

3.3 Meeting with RM of Reynolds & RM of Whitemouth

Further discussions with Manitoba Health and the Councils regarding the means to sustain EMS services in these areas will resume in the new year.

3.4 Supportive Housing - Springfield

A question was posed regarding the location of the Springfield Supportive Housing location. J. Hayes noted he will work with D. DeMarco and provide specific information at the next Board meeting in January.

4. New Business

4.1 Leave of Absence

V. Mathews requested Board approval for a Leave of Absence from February 4th, 2010 to March 14th, 2010 inclusive.

Motion by H. Slaby, seconded by K. Kost.

BE IT RESOLVED THAT:

The Board approves a leave of absence for Virginia Mathews from February 4, 2010 to March 14, 2010 inclusive.

MOTION CARRIED: 20.2009.4.1

4.2 D. Franklin organizing event in Pine Falls

D. Franklin stated for the Board's information that he has volunteered to organize a dinner in Pine Falls for the families of the locked out Tembec employees. He stated that he will be promoting a healthy meal.

The Chair called a break at 5:30 pm

The meeting reconvened at 6:03 pm

5. Board Governance

5.1 Chair's Report

The minutes from the November 19th, 2009 Council of Chairs meeting are included in the Board package for information.

M. Mills briefly reviewed her report from the December 11th, 2009 Council of Chairs meeting included in the Board package.

- Minister Oswald thanked everyone for their extreme efforts to facilitate the H1N1 vaccination program. She understands that this program took efforts above and beyond normal work hours. She also wanted to thank the many volunteers.
- The AMA passed a resolution to establish a medical school in Brandon as a method of addressing the doctor shortage. Premier Selinger has agreed to a feasibility study on this issue.
- The 2010-2011 budget situation was discussed. Minister Oswald stated that it will be difficult. Revenues for the year are expected to be at current levels while costs will be increased.
- Minister Jim Rondeau – portfolio is still being developed and plans to incorporate all the parts of Healthy Living into this Ministry.
- Office of the Auditor General, Carol Bellringer & Maria Capozzi – a separate report of the RHA responses is being prepared and will be ready in the Spring and will be part of the annual education program.

M. Mills noted that the Accountability Support Branch, Manitoba Health recently completed an update to Achieving Accountability 1999. A copy of "Achieving Health System Accountability 2009: Getting There Together for your Organization" is included in the Board package for your information.

5.2 Policy Committee

Minutes from the Policy Committee meeting held on October 27th, 2009 are included in the Board package for information. H. Slaby noted that the Policy Committee met earlier today and he stated that V. Mathews agreed to be the Acting Chair of the Policy Committee during his absence. He also requested that G. Wilson continue to send him information as usual.

The next Policy Committee meeting is scheduled for January 25th, 2010 at 3:00 pm.

6. CEO / Operational Items

6.1 CEO Report

J. Hayes thanked L. McCoy for taking minutes this evening for G. Wilson.

H1N1: We have concluded the mass vaccination clinics and are now offering H1N1 vaccinations through our Public Health offices.

Pine Falls Primary Health Care Capital Project: Currently working with Manitoba Health in regards to the selection process for Architectural services. We are hoping to complete by the end of December and then resume work to complete the Functional Program and begin the Design process.

Pine Falls Hospital: We are hopeful that we will be able to resume full bed capacity by the end of January. Our nursing recruitment efforts are achieving positive results and we hope to be at full staffing early in the new year.

EMS: Staffing all casual shifts continues to be a challenge which has resulted in increased operating costs and additional geoposting. We are working with Manitoba Health to address this situation in the new year.

Lac du Bonnet Health Care Committee: The Committee has requested the opportunity to tour our EMS facilities in Lac du Bonnet and Pinawa, as well as the Lac du Bonnet Health Centre and the Pinawa Hospital in January 2010.

French Language Services: The renewed French Language Services Plan to sustain and enhance access to health services in French in North Eastman will be signed shortly by the provincial Government. We look forward to implementing the Plan in the coming years.

6.2 VP - Programs & Services Report

No report.

6.3 Donna DeMarco, VP - Finance & Support Services Report

Pine Falls Primary Health Care Project: Update was provided under the CEOs Report.

Springfield EMS Facility: The RM of Springfield has applied to sub-divide the piece of property that they will be donating to NEHA as a location to build the new EMS facility.

6.4 Financial Statements

D. DeMarco noted that the October and November 2009 Financial Statements will be presented to the Board at the January meeting.

7. Correspondence

- 2010 Regular Board Meeting Schedule
- January 2010 Board Calendar

8. Adjournment

Motion by O. Johnston, seconded by B. Carmichael.

BE IT RESOLVED THAT:

The meeting be adjourned at 6:35 p.m.

MOTION CARRIED: 20.2009.8.0

NEXT BOARD MEETING:

Monday, January 11th, 2010

Monday, January 25th, 2010