



# North Eastman Health Association Inc.

## *Association de santé du Nord-Est inc.*

**Board of Directors Meeting – MINUTES**  
**Meeting Number 14.2009.08.24**  
**NEHA Corporate Office – Board Room**  
**August 24<sup>th</sup>, 2009**

**Board Members Present:** M. Mills (Chair), F. Barker, R. Carmichael, T. Conroy, S. Day, D. Franklin, I. Goodall-George, O. Johnston, K. Kost, D. MacDonald, V. Mathews, B. Sabanski, H. Slaby, F. Thompson

**Regrets:** B. Kramble

**Staff present:** Jim Hayes, Chief Executive Officer  
Judy Coleman, VP - Programs & Services  
Donna DeMarco, VP - Finance & Support Services  
Bonnie Frith, VP - Quality & Organizational Development

**Recorder:** Gisele Wilson, Executive Assistant – CEO

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### **1. Call to Order and Adoption of Agenda**

The Chair called the meeting to order at 6:04 p.m. The agenda was adopted with the addition of:

3.2 In-Camera

**Motion by B. Sabanski, seconded by K. Kost.**

**BE IT RESOLVED THAT:**

**The agenda be adopted as amended.**

**MOTION CARRIED: 14.2009.1.0**

### **2. Presentation**

#### **Draft Annual Report 2008/09**

B. Frith noted that the Annual Report is an accountability document required by legislation and is prepared for the Ministers of Health and Healthy Living. She also noted that Annual Report is prescriptive as RHAs are provided with guidelines prepared by MHHL to follow in preparing the report.

A few draft copies of the 2008/09 Annual Report were circulated among the Board and B. Frith gave a quick overview. She stated that we are working in having the Annual Report produced by The Leader in time for our Annual General Meetings.

#### **Accreditation Forecast Report**

B. Frith gave an overview of the Accreditation Forecast Report. She explained that the Forecast Report is a preview of the final Accreditation decision that will be awarded to NEHA in December 2009. The benefit of this Report is that it gives the organization an opportunity to review the findings, improve upon areas identified that require further attention and document evidence of improvements. In all, there are a total of 1451 quality criteria that an organization is expected to meet. NEHA met 1340; 53 were not applicable to NEHA and there were only 58 that were

unmet. In conclusion, we have done very well. Senior and Regional Management will be working towards improving the forecast decision. B. Frith noted that a copy of the complete Forecast Report is available to the Board members tonight.

### **3. Adoption of Minutes**

The minutes of the July 13<sup>th</sup>, 2009 Meeting were reviewed and accepted as circulated.

**Motion by I. Goodall-George, seconded by K. Kost.**

**BE IT RESOLVED THAT:**

**The minutes of the July 13<sup>th</sup>, 2009 meeting be adopted as presented.**

**MOTION CARRIED: 14.2009.3.0**

## **BUSINESS ARISING**

### **3.1 French Language Services Plan**

J. Hayes indicated that the Draft French Language Services Plan (FLS) was distributed at the July 13<sup>th</sup>, 2009 Board meeting for the Board's review and subsequent approval. J. Hayes noted that NEHA undertook the process to renew the Region's FLS Plan 2008-2013 in partnership with the Conseil Communauté en santé du Manitoba and the communities of St. Georges and Powerview-Pine Falls in 2007. The plan will be incorporated into our Strategic Plan.

**Motion by B. Carmichael, seconded by V. Mathews.**

**BE IT RESOLVED THAT:**

**The NEHA Board of Directors approves the 2008-2013 French Language Services Plan presented at the August 24<sup>th</sup>, 2009 Board meeting for submission to Minister Greg Selinger, Minister responsible for FLS and Minister Theresa Oswald, Minister of Health.**

**MOTION CARRIED: 14.2009.3.1**

### **3.2 In-Camera**

**Motion by F. Thompson, seconded by H. Slaby.**

**BE IT RESOLVED THAT:**

**The meeting move in-camera at 6:50 p.m.**

**MOTION CARRIED: 14.2009.3.2a**

**Motion by D. Franklin, seconded by K. Kost.**

**BE IT RESOLVED THAT:**

**The meeting move out-of-camera at 7:30 p.m.**

**MOTION CARRIED: 14.2009.3.2b**

### **4. New Business**

No new business

### **5. Board Governance**

#### **5.1 Chair's Report**

M. Mills noted that she participated in the August 19<sup>th</sup> meeting with the Ironwood Investment Group in regards to the Supportive Housing Agreement.

The next Council of Chairs meeting is scheduled for September 10<sup>th</sup>, 2009. Copies of the minutes from the June 11<sup>th</sup> meeting are included in the Board package for information.

## **5.2 Finance, Capital Planning & Audit Committee**

F. Thompson noted that copies of the June 22<sup>nd</sup>, Finance, Capital Planning & Audit Committee meeting are included in the Board package for information. She noted that the majority of today's meeting was spent discussing the Supportive Housing Agreement. At this time, F. Thompson noted the following resolutions are being recommended to the Board for approval.

**Motion by D. Franklin, seconded by H. Slaby.**

**BE IT RESOLVED THAT:**

**The NEHA Board of Directors agrees to enter into an Agreement with Pinawa Ironwood Investment Ltd. as presented at the August 24<sup>th</sup>, 2009 Board meeting.**

**MOTION DEFEATED: 14.2009.5.2a**

It was agreed that a further revised agreement would be brought back to the September 14<sup>th</sup> Board meeting. The Board also requested a list of the Pinawa Ironwood Investment Ltd. Board be provided to them.

**Motion by D. Franklin, seconded by T. Conroy.**

**BE IT RESOLVED THAT:**

**The NEHA Board of Directors authorizes the establishment of approved borrowing for \$100,000 for the Berens River Renal Health Centre – Initial Planning Costs, 2007/2008 Health Capital Program – Major Project #2026. As indicated in the May 11<sup>th</sup>, 2009 attached letters from Manitoba Health & Healthy Living the principal and interest payments will be fully funded by Manitoba Health & Healthy Living.**

**MOTION CARRIED: 14.2009.5.2b**

**Motion by S. Day, seconded by I. Goodall-George.**

**BE IT RESOLVED THAT:**

**The NEHA Board of Directors approves the Pine Falls Hospital Roof shingles replacement project with All Seasons Roofing and Fencing in the amount of \$140,157 with funding from: \$100,000 as approved from MHHL Safety and Security funding; and - \$40,157 from the Personal Care Home Reserve Fund.**

**MOTION CARRIED: 14.2009.5.2c**

**Motion by F. Thompson, seconded by K. Kost.**

**BE IT RESOLVED THAT:**

**That the NEHA Board of Directors hereby approves the Draft Budget for 2009/2010 as presented, with the understanding that the funding shortfall may have to be covered through the Region's equity fund and line of credit unless Manitoba Health & Healthy Living provides additional funding.**

**MOTION CARRIED: 14.2009.5.2d**

The April, May, and June 2009 Financial Statements are included in the Board package for information.

## **6. CEO / Operational Items**

### **6.1 CEO Report**

**Nursing Recruitment:** As a result of a shortage of nursing staff due to vacancies, vacations, LOAs, etc. at the Pine Falls Hospital, we have had to temporarily reduce bed capacity since June. J. Hayes noted that this has been manageable and will be reviewed this Fall to hopefully return to full bed capacity. J. Hayes will keep the Board apprised. He noted that we continue to work diligently toward filling the nursing vacancies.

**Accommodations** will be an issue when we do get nurses. J. Hayes indicated that he spoke with Linda Seguin, Chair of the Pine Falls Hospital Foundation about the possibility of a meeting with her, the Mayor of Powerview-Pine Falls, and the Reeve of the RM of Alexander, to discuss this issue.

**Powerview-Pine Falls Community Meeting (Aug 4/09):** Included in the Board package is a copy of the information sent to S. Carboni, Liaison. The memo gives the background information and includes the Letter to the Editor (Winnipeg River Echo) from Therese Conroy, Vice Chair and a Pine Falls Health Complex Community Information Update.

**Annual General Meetings:** J. Hayes indicated that planning to put together the AGMs is going well.

**H1N1 and Immunization for this Fall:** It has been very busy for Public Health, as they are preparing for immunizations. They will be immunizing for the regular flu season, school vaccines and the H1N1 flu vaccine.

**Supportive Housing in Springfield:** At this time, there is nothing further to report.

**2-Bay Ambulance Garage in Springfield:** This project is unfortunately being delayed as the RM of Springfield was not able to subdivide the property. The RM has purchased another piece of property which will be subdivided. It is hoped that this project can be started next Spring.

**Colonoscopy:** We are planning to begin this program at the end of September.

**RM of Reynolds Ambulance Service:** The RM of Reynolds is planning to hold a public meeting to discuss the enhancement of service through amalgamation with the RM of Whitemouth.

**Pine Falls Capital Project:** We are now working on the Functional Program. J. Hayes indicated that the Gantt Chart will be updated and provided to the Board.

**Lac du Bonnet Health Care Committee –** We are still waiting to hear back from the Committee when the meeting with the Minister of Health will occur.

**Aboriginal Cultural Awareness:** The Board/DHAC Aboriginal Cultural Awareness Education Day is scheduled for Saturday, October 17<sup>th</sup> at Corporate Office. Further information will be forthcoming.

**7. Correspondence**

- September 2009 Board Calendar
- Poster for the Community Health Assessment Update & Community Meetings  
October 6 – Powerview-Pine Falls / October 8 – Beausejour

**8. Adjournment**

**Motion by O. Johnston, seconded by K. Kost.**

**BE IT RESOLVED THAT:**

**The meeting be adjourned at 8:55 p.m.**

**MOTION CARRIED: 14.2009.8.0**

**NEXT BOARD MEETINGS:**

**Monday, September 14<sup>th</sup>, 2009**

**Monday, September 28<sup>th</sup>, 2009**