



North Eastman Health Association Inc.

Association de santé du Nord-Est inc.

Board of Directors Meeting – MINUTES
Meeting Number 07.2009.04.14
NEHA Corporate Office – Board Room
April 14th, 2009

Board Members Present: M. Mills (Chair), F. Barker, T. Conroy, S. Day, O. Johnston, B. Kramble, D. MacDonald, V. Mathews, H. Slaby, F. Thompson

Observer(s): R. Carmichael, D. Franklin, B. Sabanski

Staff present: Jim Hayes, Chief Executive Officer
Judy Coleman, VP - Programs & Services
Donna DeMarco, VP - Finance & Support Services
Jay Ferens, Director of EMS (guest)

Recorder: Gisele Wilson, Executive Assistant – CEO

1. Call to Order and Adoption of Agenda

The Chair called the meeting to order at 6:00 p.m. The agenda was adopted with the following addition:

- New Business
- 3.4 Report on DHAC Meeting (T. Conroy)

Motion by V. Mathews, seconded by H. Slaby.

BE IT RESOLVED THAT:

The agenda be adopted as amended.

MOTION CARRIED: 07.2009.1.0

2. Adoption of Minutes

The minutes of the March 9th, 2009 meeting were reviewed and adopted as amended.

Motion by B. Kramble, seconded by O. Johnston.

BE IT RESOLVED THAT:

The minutes of the March 9th, 2009 meeting be adopted as amended.

MOTION CARRIED: 07.2009.2.0

BUSINESS ARISING

3. New Business

3.1 Annual General Meeting Agenda

M. Mills noted that last year's Annual General Meetings were very successful. A supper with the Board and the DHAC was held prior to the AGM in Beausejour and this was thought to be a good way to meet and interact with the District Health Advisory Council members.

A draft agenda of the Chronic Disease Prevention Initiatives (CDPI) / Community Health Assessment community consultation was included in the Board package. Community consultations will be held on October 6th in Powerview and October 8th in Beausejour. The

thought was whether the Annual General Meetings be included on these community meetings. This is only a suggestion and is up for comments. Some discussion followed. The Board agreed that the Annual General Meetings are primarily to give a report to the public and should be kept separate. The Board asked that the planning committee be advised that the Board expresses their thanks to the committee for their suggestion but wishes to keep the AGMs separate.

Some suggestions for this year's Annual General Meetings are to have a short presentation on our Capital Projects and have drawings displayed of our capital projects if available. There could also be a brief overview of the Community Health Assessment and the next steps.

The suggested dates for the Annual General Meetings are Tuesday, September 29th and Thursday, October 1st, 2009. Locations for the meetings will be determined and confirmed at the next meeting.

3.2 Community Health Assessment Update

J. Hayes reviewed the process for the renewal of the Strategic Plan (2011-2016) which includes the Community Health Assessment process as the first step.

J. Coleman briefly reviewed the Community Health Assessment Plan Monitoring Report which is sent to Manitoba Health & Healthy Living on a quarterly basis with the Board. She noted that we have tried to make the Community Health Assessment an ongoing process. There were community consultations which included the youth health survey. Most of the data received comes from the Manitoba Centre for Health Policy. Focus groups were conducted in September, October and November 2008 in our five health districts. Some discussion followed. It was suggested that perhaps NEHA could look at having an on-line survey. J. Coleman will take this suggestion back to the Committee.

3.3 Volunteer / Staff Recognition Events

M. Mills noted that some of the comments from last year's Volunteer and Staff recognition events were that the Volunteers appreciation took a back seat to the staff recognition. J. Hayes indicated that the Committee had picked up on this feedback and they have looked to alleviate this. This year the program will begin with addressing the contributions of the volunteers and incorporating this year's theme "From Compassion to Action". Staff recognition will follow the Volunteer portion of the program.

3.4 DHAC Meeting Report

T. Conroy noted that the Board had requested at the last Board meeting (round table) a report be given to the Board with regards to the DHAC members' issues/concerns. It was agreed that copies of the DHAC minutes will be distributed to the Board for information.

4. Board Governance

4.1 Chair's Report

M. Mills noted that the Minutes from the Council of Chairs meeting of March 12th are included in the Board package for information. She will requesting a correction be made to her statement on page 9 where it says the region completed accreditation, rather it should say, the Region will be undergoing accreditation in early June.

M. Mills is currently Vice Chair of the Council of Chairs. She noted that the executive of the Council of Chairs met earlier today and indicated there will be several meeting format and

agenda changes. The next meeting in May will be cancelled due to the delay in Board member appointments. There are five Chairs that will be replaced.

Education for new and continuing Board members will likely occur in September. The Committee will be taking evaluation comments into account.

M. Mills noted the announcement made by Minister Theresa Oswald with regards to the \$5 Million investment to fund 39 new ambulances and that the province is piloting new "next-generation ambulances". There are four state of the art ambulances to be piloted that are expected to improve safety and comfort for patients.

A copy of the Lac du Bonnet Leader Article "Committee launches health campaign" is included in the Board package. M. Mills noted that the group has contacted J. Hayes. As the article indicated, there is a town hall meeting that will take place on May 21st. J. Hayes indicated that Paul Gibson, Committee Chairman had contacted him and Jim will be meeting with him later this week. J. Hayes will keep the Board apprised.

4.2 Finance, Capital Planning & Audit Committee

Minutes of the March 9th, 2009 Finance, Capital Planning & Audit Committee were included in the Board package for information.

F. Thompson noted the Finance, Capital Planning & Audit Committee met earlier today and reviewed the financial statements for February 28th, 2009. She also noted that D. DeMarco will check with Sunova Credit Union in regards to the interest rate.

5. CEO / Operational Items

5.1 CEO Report

Draft Five-Year EMS Strategic Plan: J. Hayes began the presentation by thanking J. Ferens and J. Coleman for their assistance in the preparation of this presentation. After some discussion, it was agreed that the presentation would be tailored to the community it was being presented in. Also, the suggested changes to the presentation will be incorporated.

Draft Pine Falls Role Statement: Tabled to next Board meeting. Due to the time, the Board is asked to read it through and be prepared to discuss at the next Board meeting.

Ethics Services: Due to the time, this too will be tabled to the next Board meeting. J. Hayes indicated that the proposal provides for all RHAs to avail themselves of the Ethics Services at the WRHA. The Board is asked to read it through and be prepared to discuss at the next meeting.

J. Hayes noted that there was a correction article in The Winnipeg River Echo (April 1/09) with regards to the Handivan deficit. The original article stated that NEHA had run up a \$27,000 deficit operating the Lac du Bonnet handivan prior to handing it over to a private company. The correction article stated that this was in fact not true. It had operated on a balanced budget basis. At the time the handivan was handed over, it had an operating shortfall of approximately \$400 and this was absorbed by NEHA.

B. Frith will come to the next Board meeting to review the final copy of the Governance Leadership Action Plan. Gisele will email the action plan. T. Conroy also requested that B. Frith send her any material that will be presented to the Board on May 29th, as she will not be able to attend.

The 2009/10 proposed Operating Budget will be presented to the Board on May 11th, 2009. J. Hayes is hopeful that we will receive our funding letter for 2009/10 from Manitoba Health & Healthy Living by then.

J. Hayes apprised the Board that he and J. Coleman have attended a meeting with Manitoba Health & Healthy Living (MHHL) in regards to a proposed Berens River Renal Health Centre capital project. He noted that operational requirements such as staffing and diagnostics will need to be developed. He will keep the Board apprised. F. Barker noted that his community currently has 2 patients going for dialysis to Pine Falls in the morning and one other patient in the afternoon. J. Coleman wondered if the patients inquired about getting dialysis all in the morning or all in the afternoon. This would mean less transportation. Some discussion followed. J. Coleman also noted that in Pine Falls, we are meeting the demand for this service with 6 dialysis stations. Currently 12 patients are handled through running two shifts per day.

Due to the increase in mileage to .40/km effective April 1st, a revised listing of mileage between communities in our Region is included in the Board package for information only.

5.2 VP - Programs & Services Report

No report.

5.3 VP - Finance & Support Services Report

No report.

6. Financial Statements

D. Demarco presented and reviewed the Financial Statements ending February 28th, 2009 and summarizing the variances. She stated that we are still anticipating a balanced budget.

7. Correspondence

- 2009 April Board Calendar

8. Adjournment

The meeting ended at 8:53 p.m.

Motion by H. Slaby, seconded by B. Kramble.

BE IT RESOLVED THAT:

The meeting be adjourned at 8:53 p.m.

MOTION CARRIED: 07.2009.8.0

NEXT MEETING:

**Monday, April 27th, 2009 – Corporate Office Boardroom
5:30 Supper / 6:00 pm Meeting**